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| **Meeting Name: August Meeting** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | 1/16 |
| **Purpose:** | **Board of Directors Meeting** | | |
| **Location:** | Joey’s Pizzeria | **Time:** | 5:00 pm |
| **Attendees:** | R. Schmidt, R. Klosko, B. Sellouti, H. Surdi, A. Cina, C. Raymond, V. Butash, Z. Martin, J. Felice | | |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | * R. Klosko called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve meeting minutes from November meeting |
| 3 | Upcoming Dates and CE Events | * Upcoming dates and events   + - February 20th – UHS Resident C. Raymond     - March 19th – Guthrie Resident     - April 16th – Guthrie Resident     - May 21st – Guthrie Resident     - June 4th – UHS Resident |
| 4 | Treasurer Report (V. Butash) | * Current balance: $20,967   + Gilead payment inquiry? |
| 5 | NYSCHP Membership Committee (vacant) | * No new updates |
| 6 | SSHP Update | * No new updates |
| 7 | Committee Updates | * **Communications Committee**: Z. Martin   + Extending speaker spotlight information to Guthrie residents * **Continuing Competency Committee:**    + Submit/assure submission of CE paperwork to NYSCHP   + Coordinating menu/head count with venue   + Managing RSVPs, creating sign-in sheets, submit attendees to NYSCHP office, managing CE codes and handouts * **Finance Committee:**   + Create 2024 budget   + Taxes due in July * **Industrial Relations Committee**:   + No sponsors for tonight’s meeting, two sponsors for Feb. meeting   + Maintaining email list of sponsors (tracking received payments)   + Sponsor reminders to be sent 6 weeks prior to meetings * **Membership Committee**:   + No new updates * **Elections Committee**:   + No new updates * **Organizational Affairs Committee:**   + Discussion on April annual assembly delegates * **Grassroots Advocacy Committee:** Rachel K   + Advocacy week is last week of March   + Residents to reach out to local legislators   + Continue to recruit pharmacy students for advocacy meetings |
| 8 | Open Forum | * Annual Student Scholarship   + Review scholarship submission deadline     - Was April last year, maybe March this year?   + CVs/Applications to be blinded   + Updated GPA criteria for scholarship rubric   + Working on flyer for scholarship     - Emphasizing the meaning of the scholarship |
| 9 | Next Meeting | * February 20th, CE event |

Minutes respectfully submitted by: James Felice