

**Southern Tier Society of Health-System Pharmacists**  
**Meeting Agenda & Notes**

<b>Meeting Name: January 2026 Meeting</b>	<b>Southern Tier Society of Health-System Pharmacists</b>	<b>Date:</b>	<b>1/20/2026</b>
<b>Purpose:</b>	<b>Board of Directors Meeting</b>		
<b>Location:</b>	Joey's Pizzeria, Endicott, NY	<b>Time</b>	5:00 pm
<b>Attendees:</b>	E. Richards, T. Clark, D. Mastro, R. Lucas, M. Serbonich, M. Bouregba		

#	Item	Discussion
1	Call to Order	<ul style="list-style-type: none"> <li>E. Richards called the meeting to order at 5:00 PM</li> </ul>
2	Review and Approval of Meeting Minutes	<ul style="list-style-type: none"> <li>Motion to approve meeting minutes from meeting</li> </ul>
3	Upcoming Dates and CE Events	<ul style="list-style-type: none"> <li>Upcoming dates and events <ul style="list-style-type: none"> <li>9/16/25 First CE offering - Sara Spencer - Otsuka</li> <li>10/21/25 (Vendor Fair—Firehouse Stage) 2 x 1-hour CE</li> <li>11/18/25 tentative UHS CE - Alex Linerde - UTI Management Update</li> <li>1/20/26 GRP CE - Chloe Tracy - HTN Management</li> <li>2/17/26 UHS CE - Sonja Zabala - GOLD Guidelines</li> <li>3/17/26 tentative UHS CE</li> <li>4/21/26 tentative GRP CE</li> <li>5/19/26 tentative UHS CE</li> <li>6/02/26 tentative GRP CE</li> </ul> </li> </ul>
4	Treasurer Report (D. Mastro)	<ul style="list-style-type: none"> <li>Balance: \$19406.02</li> <li>Missing checks - Resolved and cashed</li> </ul>
5	NYSCHP Membership Committee	<ul style="list-style-type: none"> <li>Membership list updated</li> </ul>
6	SSHP Update	<ul style="list-style-type: none"> <li>No new updates</li> </ul>
7	Committee Updates	<ul style="list-style-type: none"> <li><b>Student Report:</b> A. Burger, SSHP President</li> <li><b>Communications Committee:</b> Z. Martin</li> <li><b>Continuing Competency Committee:</b> T. Clark <ul style="list-style-type: none"> <li>Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts</li> <li>February CEs approved, March submitted</li> </ul> </li> </ul>

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		<ul style="list-style-type: none"> <li>▪ Extra information for CE submission (objectives, CV, conflict of interest, short speaker bio, title objectives, gap analysis, slides in advance)           <ul style="list-style-type: none"> <li>• To clarify (grace period?)</li> <li>o Students to attend Annual Assembly: Winni Chen and Sajni Patel</li> </ul> </li> <li>• <b>Finance Committee:</b> V. Butash, R. Lucas, N. Bunts, D. Mastro           <ul style="list-style-type: none"> <li>o Create a budget and financial policy, review finances regularly.</li> </ul> </li> <li>• <b>Industrial Relations Committee:</b> E. Richards, N. Bunts, V. Butash           <ul style="list-style-type: none"> <li>o Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list</li> <li>o Currently reaching out to sponsors</li> </ul> </li> <li>• <b>Membership Committee:</b> R. Augustus, R. Lucas, Z. Martin, E. Richards           <ul style="list-style-type: none"> <li>o Recruitment ideas from NYSCHP - discount off your membership if you recruit a new member; networking/social events; reminders to expiring members to renew membership</li> </ul> </li> <li>• <b>Elections Committee:</b> R. Lucas, E. Richards, T. Clark</li> <li>• <b>Organizational Affairs Committee:</b> A. Hopkins</li> <li>• <b>Grassroots Advocacy Committee:</b> E. Richards, UHS Residents</li> <li>• <b>Awards and Scholarships Committee:</b> R. Lucas, Z. Martin, C. Gerardi, M. Serbonich           <ul style="list-style-type: none"> <li>o Pharmacist and Technician Awards</li> <li>o Will start working on awards in February to be presented at April meeting</li> <li>o Discussion of possibly increasing scholarship amounts (currently \$500)               <ul style="list-style-type: none"> <li>▪ Or a possible travel award for the Annual Assembly</li> </ul> </li> </ul> </li> </ul>
8	Open Forum	<ul style="list-style-type: none"> <li>• STSHP attested to support of technician advocacy</li> <li>• Eric and Sam selected to present CE for NYSCHP - March 10th &amp; 17th</li> </ul>
	Next Meeting	<ul style="list-style-type: none"> <li>• 2/17/2026 @ 5:00 pm</li> </ul>

Minutes respectfully submitted by: Majda Bouregba