

**Southern Tier Society of Health-System Pharmacists
Meeting Agenda & Notes**

Meeting Name: January 2026 Meeting	Southern Tier Society of Health-System Pharmacists	Date: 1/20/2026	
Purpose:	Board of Directors Meeting		
Location:	Joey's Pizzeria, Endicott, NY	Time	5:00 pm
Attendees:	E. Richards, T. Clark, D. Mastro, R. Lucas, M. Serbonich, M. Bouregba		

#	Item	Discussion
1	Call to Order	<ul style="list-style-type: none"> E. Richards called the meeting to order at 5:00 PM
2	Review and Approval of Meeting Minutes	<ul style="list-style-type: none"> Motion to approve meeting minutes from meeting
3	Upcoming Dates and CE Events	<ul style="list-style-type: none"> Upcoming dates and events <ul style="list-style-type: none"> 9/16/25 First CE offering - Sara Spencer - Otsuka 10/21/25 (Vendor Fair—Firehouse Stage) 2 x 1-hour CE 11/18/25 tentative UHS CE - Alex Linerode - UTI Management Update 1/20/26 GRP CE - Chloe Tracy - HTN Management 2/17/26 UHS CE - Sonja Zabala - GOLD Guidelines 3/17/26 tentative UHS CE 4/21/26 tentative GRP CE 5/19/26 tentative UHS CE 6/02/26 tentative GRP CE
4	Treasurer Report (D. Mastro)	<ul style="list-style-type: none"> Balance: \$19406.02 Missing checks - Resolved and cashed
5	NYSCHP Membership Committee	<ul style="list-style-type: none"> Membership list updated
6	SSHP Update	<ul style="list-style-type: none"> No new updates
7	Committee Updates	<ul style="list-style-type: none"> Student Report: A. Burger, SSHP President Communications Committee: Z. Martin Continuing Competency Committee: T. Clark <ul style="list-style-type: none"> Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts February CEs approved, March submitted

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		<ul style="list-style-type: none"> ▪ Extra information for CE submission (objectives, CV, conflict of interest, short speaker bio, title objectives, gap analysis, slides in advance) <ul style="list-style-type: none"> • To clarify (grace period?) <ul style="list-style-type: none"> o Students to attend Annual Assembly: Winni Chen and Sajni Patel • Finance Committee: V. Butash, R. Lucas, N. Bunts, D. Mastro <ul style="list-style-type: none"> o Create a budget and financial policy, review finances regularly. • Industrial Relations Committee: E. Richards, N. Bunts, V. Butash <ul style="list-style-type: none"> o Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list o Currently reaching out to sponsors • Membership Committee: R. Augustus, R. Lucas, Z. Martin, E. Richards <ul style="list-style-type: none"> o Recruitment ideas from NYSCHP - discount off your membership if you recruit a new member; networking/social events; reminders to expiring members to renew membership • Elections Committee: R. Lucas, E. Richards, T. Clark • Organizational Affairs Committee: A. Hopkins • Grassroots Advocacy Committee: E. Richards, UHS Residents • Awards and Scholarships Committee: R. Lucas, Z. Martin, C. Gerardi, M. Serbonich <ul style="list-style-type: none"> o Pharmacist and Technician Awards o Will start working on awards in February to be presented at April meeting o Discussion of possibly increasing scholarship amounts (currently \$500) <ul style="list-style-type: none"> ▪ Or a possible travel award for the Annual Assembly
8	Open Forum	<ul style="list-style-type: none"> • STSHP attested to support of technician advocacy • Eric and Sam selected to present CE for NYSCHP - March 10th & 17th
	Next Meeting	<ul style="list-style-type: none"> • 2/17/2026 @ 5:00 pm

Minutes respectfully submitted by: Majda Bouregba