

Southern Tier Society of Health-System Pharmacists Meeting Agenda & Notes

| | | | |
|--|---|----------------------------|---------|
| Meeting Name: July 2025 Meeting | Southern Tier Society of Health-System Pharmacists | Date: 07/15/2025 | |
| Purpose: | Board of Directors Meeting | | |
| Location: | Virtual (Zoom) | Time | 5:00 pm |
| Attendees: | E. Richards, T. Clark, D. Mastro, M. Bouregba | | |

| # | Item | Discussion |
|---|--|--|
| 1 | Call to Order | <ul style="list-style-type: none"> E. Richards called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | <ul style="list-style-type: none"> Motion to approve meeting minutes from meeting |
| 3 | Upcoming Dates and CE Events | <ul style="list-style-type: none"> Upcoming dates and events <ul style="list-style-type: none"> 8/19/25 (virtual) 9/16/25 First CE offering 10/21/25 (Vendor Fair—Firehouse Stage) 2 x 1 hour CE 11/18/25 tentative UHS CE 1/20/26 tentative UHS CE 2/17/26 tentative UHS CE 3/17/26 tentative UHS CE 4/21/26 tentative GRP CE 5/19/26 tentative GRP CE 6/02/26 tentative GRP CE |
| 4 | Treasurer Report (D. Mastro) | <ul style="list-style-type: none"> Balance: \$17390.22 Taxes completed in July. |
| 5 | NYSCHP Membership Committee | <ul style="list-style-type: none"> Membership list updated |
| 6 | SSHP Update | <ul style="list-style-type: none"> No new updates |
| 7 | Committee Updates | <ul style="list-style-type: none"> Communications Committee: Z. Moffett Continuing Competency Committee: T. Clark <ul style="list-style-type: none"> Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts |

Southern Tier Society of Health-System Pharmacists Meeting Agenda & Notes

| | | |
|---|--------------|--|
| | | <ul style="list-style-type: none"> ● Finance Committee: V. Butash, R. Klosko, N. Bunts, D. Mastro <ul style="list-style-type: none"> ○ Create a budget and financial policy, review finances regularly. ○ Taxes completed in July. ● Industrial Relations Committee: E. Richards, N. Bunts, V. Butash <ul style="list-style-type: none"> ○ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list ● Membership Committee: R. Augustus, R. Klosko, Z. Moffett, E. Richards <ul style="list-style-type: none"> ○ Discussed improving membership and continuing engagement <ul style="list-style-type: none"> ▪ Discussion of possible extra quarterly meetings for areas distant to the meeting area or perhaps remote/virtual meetings ● Elections Committee: R. Klosko, E. Richards, T. Clark ● Organizational Affairs Committee: A. Hopkins ● Grassroots Advocacy Committee: E. Richards, UHS Residents <ul style="list-style-type: none"> ○ Meeting later this week on items legislators should be aware of ● Awards and Scholarships Committee: R. Lucas, Z. Martin, C. Gerardi, M. Serbonich <ul style="list-style-type: none"> ○ Pharmacist and Technician Awards |
| 8 | Open Forum | <ul style="list-style-type: none"> ● No new updates |
| | Next Meeting | <ul style="list-style-type: none"> ● 8/19/25 @ 5:00 pm via Zoom |

Minutes respectfully submitted by: Majda Bouregba