

**Southern Tier Society of Health-System Pharmacists
Meeting Agenda & Notes**

Meeting Name: November 2025 Meeting	Southern Tier Society of Health-System Pharmacists	Date: 11/18/2025	
Purpose:	Board of Directors Meeting		
Location:	Joey's Pizzeria, Endicott, NY	Time	5:00 pm
Attendees:	E. Richards, T. Clark, D. Mastro, R. Lucas, M. Bouregba		

#	Item	Discussion
1	Call to Order	E. Richards called the meeting to order at 5:00 PM
2	Review and Approval of Meeting Minutes	Motion to approve meeting minutes from meeting
3	Upcoming Dates and CE Events	- Upcoming dates and events 9/16/25 First CE offering - Sara Spencer - Otsuka 10/21/25 (Vendor Fair—Firehouse Stage) 2 x 1 hour CE 11/18/25 tentative UHS CE - Alex Linerode - UTI Management Update 1/20/26 tentative GRP CE - Chloe Tracy 2/17/26 tentative UHS CE 3/17/26 tentative UHS CE 4/21/26 tentative GRP CE 5/19/26 tentative UHS CE 6/02/26 tentative GRP CE
4	Treasurer Report (V. Butash)	- Balance: \$18944.77 - One missing check from Shionogi (IQVIA) - Reimbursement for October STSHP event - Sodexo - \$639.60 - Event parking: \$198.80 - Gift cards: \$196.47
5	NYSCHP Membership Committee	Membership list updated
6	SSHP Update	No new updates
7	Committee Updates	Student Report: A. Burger, SSHP President Communications Committee: Z. Martin

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		• Continuing Competency Committee: T. Clark - o Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts • Finance Committee: V. Butash, R. Lucas, N. Bunts, D. Mastro - o Create a budget and financial policy, review finances regularly. • Industrial Relations Committee: E. Richards, N. Bunts, V. Butash - o Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list • Membership Committee: R. Augustus, R. Lucas, Z. Martin, E. Richards - o Recruitment ideas from NYSCHP - discount off your membership if you recruit a new member; networking/social events; free attendance for non-members during October (Pharmacist/Technician Month); reminders to expiring members to renew membership • Elections Committee: R. Lucas, E. Richards, T. Clark • Organizational Affairs Committee: A. Hopkins • Grassroots Advocacy Committee: E. Richards, UHS Residents • Awards and Scholarships Committee: R. Lucas, Z. Martin, C. Gerardi, M. Serbonich - o Pharmacist and Technician Awards
8	Open Forum	• Engagement session this week for student clinical competition • Co-curricular for local chapter participation is being planned in-person or via Zoom at BU SOPPS - o May utilize vouchers for the next meeting to increase participation • NYSCHP Annual Assembly House of Delegates - o Delegates selected: D. Mastro and M. Bouregba
	Next Meeting	• 1/20/2026 @ 5:00 pm

Minutes respectfully submitted by: Majda Bouregba