

Southern Tier Society of Health-System Pharmacists Meeting Agenda & Notes

Meeting Name: September 2025 Meeting	Southern Tier Society of Health-System Pharmacists	Date: 09/16/2025	
Purpose:	Board of Directors Meeting		
Location:	Joey's Pizzeria, Endicott, NY	Time	5:00 pm
Attendees:	E. Richards, T. Clark, V. Butash, R. Augustus, M. Bouregba		

#	Item	Discussion
1	Call to Order	<ul style="list-style-type: none"> E. Richards called the meeting to order at 5:00 PM
2	Review and Approval of Meeting Minutes	<ul style="list-style-type: none"> Motion to approve meeting minutes from meeting
3	Upcoming Dates and CE Events	<ul style="list-style-type: none"> Upcoming dates and events <ul style="list-style-type: none"> 9/16/25 First CE offering - Sara Spencer - Otsuka 10/21/25 (Vendor Fair—Firehouse Stage) 2 x 1 hour CE <ul style="list-style-type: none"> 18 vendors contacted, 3 accepted, 2 declined 11/18/25 tentative UHS CE - Alex Linerode - UTI Management Update 1/20/26 tentative UHS CE 2/17/26 tentative UHS CE 3/17/26 tentative UHS CE 4/21/26 tentative GRP CE 5/19/26 tentative GRP CE 6/02/26 tentative GRP CE
4	Treasurer Report (V. Butash)	<ul style="list-style-type: none"> Balance: \$18935.22
5	NYSCHP Membership Committee	<ul style="list-style-type: none"> Membership list updated
6	SSHP Update	<ul style="list-style-type: none"> No new updates
7	Committee Updates	<ul style="list-style-type: none"> Student Report: A. Burger, SSHP President Communications Committee: Z. Martin Continuing Competency Committee: T. Clark <ul style="list-style-type: none"> Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts

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		<ul style="list-style-type: none"> ● Finance Committee: V. Butash, R. Lucas, N. Bunts, D. Mastro <ul style="list-style-type: none"> ○ Create a budget and financial policy, review finances regularly. ○ Taxes completed in July. ● Industrial Relations Committee: E. Richards, N. Bunts, V. Butash <ul style="list-style-type: none"> ○ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list ● Membership Committee: R. Augustus, R. Lucas, Z. Martin, E. Richards <ul style="list-style-type: none"> ○ Recruitment ideas from NYSCHP - discount off your membership if you recruit a new member; networking/social events; free attendance for non-members during October (Pharmacist/Technician Month); reminders to expiring members to renew membership ● Elections Committee: R. Lucas, E. Richards, T. Clark ● Organizational Affairs Committee: A. Hopkins ● Grassroots Advocacy Committee: E. Richards, UHS Residents ● Awards and Scholarships Committee: R. Lucas, Z. Martin, C. Gerardi, M. Serbonich <ul style="list-style-type: none"> ○ Pharmacist and Technician Awards ● Open Forum <ul style="list-style-type: none"> ○ NYSCHP Annual Assembly HOD delegates needed by 11/01/2025 <ul style="list-style-type: none"> ▪ Two delegates needed
8	Open Forum	<ul style="list-style-type: none"> ● No new updates
	Next Meeting	<ul style="list-style-type: none"> ● 10/21/2025 @ 5:00pm

Minutes respectfully submitted by: Majda Bouregba