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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | November 16, 2021 |
| **Purpose:** | **Board of Directors Meeting** |
| **Location:** | Zoom Meeting | **Time** | 5:00 PM |
| **Attendees:** | Rachel AugustusNick BuntsJoe D’Antonio | Matt JenningsMichael JuddAmanda Mogul Maryann Serbonich |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | A. Mogul called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from October meeting
* On Google Drive and NYSCHP website
 |
| 3 | Upcoming Dates and CE Events | * CE details:
	+ - Moving back to in-person meetings starting January 2022
	+ Contract with Degennaro’s is all set
* Upcoming dates and events
	+ - Annual assembly updates
	+ November 16, 2021 – Upstate geriatrics PGY2
		- Paperwork complete
	+ January 18, 2022 – BU Faculty
		- Paperwork due 12/7
	+ February 15, 2022 – Guthrie resident
		- Paperwork due 1/4
	+ March 22, 2022 – Guthrie resident
		- Submit paperwork in January
	+ April 19, 2022 – UHS resident
		- Submit paperwork in January
	+ May 17, 2022 – UHS resident
		- Submit paperwork in January
	+ June 21, 2022 – BU faculty
		- Paperwork due 5/10
 |
| 4 | Treasurer Report (Nick) | * Current balance ~ $10,500
 |
| 5 | NYSCHP Membership Committee (Maryann) | * Topics from last meeting:
	+ Social events
	+ Awards and nominations committee
	+ Have a point person at each hospital
	+ Assessment survey
	+ Reach out to Director of Pharmacy at each hospital to increase membership
* Reach out to Maryann if interested in sitting on sub-committee
 |
| 6 | SSHP Update | * Residency panel either November 4th from 6-7 P.M. or November 10th from 6-7 P.M.
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| 7 | Committee Updates | * **Communications Committee**: A. Mogul
	+ Added as a Facebook administration, email NYSCHP office to post upcoming events on social media
* **Continuing Competency Committee:** A. Mogul, M. Judd, L. Carlson, W. Kufel
	+ Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts
* **Finance Committee:** N. Bunts, B. Carlson, R. Schmidt, M. Jennings
	+ Create a budget and financial policy, review finances regularly
* **Industrial Relations Committee**: A. Mogul, W. Kufel, R. Schmidt
	+ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list
* **Membership Committee**: M. Serbonich, M. Jennings, R. De Caro, N. Bunts
* **Elections Committee**: W. Kufel, M. Judd
* **Organizational Affairs Committee:** A. Mogul
	+ Running item on agenda for board meetings
* **Grassroots Advocacy Committee:** A. Mogul, J. Dantonio, M. Serbonich
	+ Current major topics: CDTM, CLIA-waved testing, white bagging
	+ Federal level: Met with representative of Senator Chuck Shumer and discussed expansion of RPh services (provider status), 340B, and removal of “X” requirement for prescribing buprenorphine
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| 8 | Open Forum | * Delegates for assembly – if elected, you are elected for the Calendar Year
	+ December – Mike and Wes
	+ 2022 – Maryann and Amanda
* In agreement to do a student scholarship for 2022
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| 9 | Next Meeting | * Next BOD January 18, 2022 at 5:00 PM
* No December meeting – Happy holidays!
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Minutes respectfully submitted by: Rachel Augustus