|  |  |  |  |
| --- | --- | --- | --- |
| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | November 16, 2021 |
| **Purpose:** | **Board of Directors Meeting** | | |
| **Location:** | Zoom Meeting | **Time** | 5:00 PM |
| **Attendees:** | Rachel Augustus  Nick Bunts  Joe D’Antonio | Matt Jennings  Michael Judd  Amanda Mogul  Maryann Serbonich | |

|  |  |  |
| --- | --- | --- |
| # | **Item** | **Discussion** |
| 1 | Call to Order | A. Mogul called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from October meeting * On Google Drive and NYSCHP website |
| 3 | Upcoming Dates and CE Events | * CE details:   + - Moving back to in-person meetings starting January 2022   + Contract with Degennaro’s is all set * Upcoming dates and events   + - Annual assembly updates   + November 16, 2021 – Upstate geriatrics PGY2     - Paperwork complete   + January 18, 2022 – BU Faculty     - Paperwork due 12/7   + February 15, 2022 – Guthrie resident     - Paperwork due 1/4   + March 22, 2022 – Guthrie resident     - Submit paperwork in January   + April 19, 2022 – UHS resident     - Submit paperwork in January   + May 17, 2022 – UHS resident     - Submit paperwork in January   + June 21, 2022 – BU faculty     - Paperwork due 5/10 |
| 4 | Treasurer Report (Nick) | * Current balance ~ $10,500 |
| 5 | NYSCHP Membership Committee (Maryann) | * Topics from last meeting:   + Social events   + Awards and nominations committee   + Have a point person at each hospital   + Assessment survey   + Reach out to Director of Pharmacy at each hospital to increase membership * Reach out to Maryann if interested in sitting on sub-committee |
| 6 | SSHP Update | * Residency panel either November 4th from 6-7 P.M. or November 10th from 6-7 P.M. |
| 7 | Committee Updates | * **Communications Committee**: A. Mogul   + Added as a Facebook administration, email NYSCHP office to post upcoming events on social media * **Continuing Competency Committee:** A. Mogul, M. Judd, L. Carlson, W. Kufel   + Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts * **Finance Committee:** N. Bunts, B. Carlson, R. Schmidt, M. Jennings   + Create a budget and financial policy, review finances regularly * **Industrial Relations Committee**: A. Mogul, W. Kufel, R. Schmidt   + Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list * **Membership Committee**: M. Serbonich, M. Jennings, R. De Caro, N. Bunts * **Elections Committee**: W. Kufel, M. Judd * **Organizational Affairs Committee:** A. Mogul   + Running item on agenda for board meetings * **Grassroots Advocacy Committee:** A. Mogul, J. Dantonio, M. Serbonich   + Current major topics: CDTM, CLIA-waved testing, white bagging   + Federal level: Met with representative of Senator Chuck Shumer and discussed expansion of RPh services (provider status), 340B, and removal of “X” requirement for prescribing buprenorphine |
| 8 | Open Forum | * Delegates for assembly – if elected, you are elected for the Calendar Year   + December – Mike and Wes   + 2022 – Maryann and Amanda * In agreement to do a student scholarship for 2022 |
| 9 | Next Meeting | * Next BOD January 18, 2022 at 5:00 PM * No December meeting – Happy holidays! |

Minutes respectfully submitted by: Rachel Augustus