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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | September 21, 2021 |
| **Purpose:** | **Board of Directors Meeting** | | |
| **Location:** | Zoom Meeting | **Time** | 5:00 PM |
| **Attendees:** | Amanda Mogul  Maryann Serbonich  Nick Bunts  Matt Jennings | Leigh Briscoe-Dwyer  Mike Judd  Joe D’Antonio  Lauren Radziewicz | |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | A. Mogul called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from August meeting * On Google Drive and NYSCHP website |
| 3 | Upcoming Dates and CE Events | * Future CE discussion   + In person vs. Zoom vs. hybrid     - Continue virtual for now     - Zoom CE-will continue to be free for everyone (table talking about payment)     - 10 CE dinners at DeGennaro’s when we are in person that do not have to be consecutive months   + Incentive for attending in person?     - Networking     - Some sort of drawing attendees could be entered into * Upcoming dates and events   + September 21, 2021 – USP Compounding     - Paperwork submitted to NYSCHP   + October 19, 2021 – Opioid Stewardship Cayuga Medical     - Paperwork submitted to NYSCHP   + November 16, 2021 – Upstate geriatrics PGY2     - Paperwork due 10-5 Amanda will reach out to resident   + January 18, 2022 – BU Faculty -confirmed   + February 15, 2022 – Guthrie resident   + March 22, 2022 – Guthrie resident   + April 19, 2022 – UHS resident -may need to move this meeting based on annual assembly rules TBD or look into other options   + May 17, 2022 – UHS resident   + June 21, 2022 – BU faculty |
| 4 | Treasurer Report (Nick) | * Current account balance is about $10,180 * Monthly Star Chapter fee is $90   + Helpful with meeting registration and will have even more benefits when we shift to in person meetings |
| 5 | NYSCHP Membership Committee (Maryann) | * Chapter needs a second representative to sit on membership committee with Maryann * If interested in joining a membership subcommittee please let Maryann know * Membership recruitment flyer made up to be distributed through star chapter |
| 6 | SSHP Update | * September 30th 1st Speaker Series   + Brent speaking as the UHS Residency Director * Election for a P1 liaison * Upcoming Events   + Bake Sale   + Scrubs fundraiser   + Residency panel   + Clinical Skills Competition (October 5th) |
| 7 | Committee Updates | * **Communications Committee**: A. Mogul   + Added as a Facebook administration, email NYSCHP office to post upcoming events on social media * **Continuing Competency Committee:** A. Mogul, M. Judd, L. Carlson, W. Kufel   + Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts * **Finance Committee:** N. Bunts, B. Carlson, R. Schmidt, M. Jennings   + Create a budget and financial policy, review finances regularly * **Industrial Relations Committee**: A. Mogul, W. Kufel, R. Schmidt   + Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list   + Remaining meetings for the year are booked with industrial sponsors * **Membership Committee**: M. Serbonich, M. Jennings, R. De Caro, N. Bunts * **Elections Committee**: W. Kufel, M. Judd * **Organizational Affairs Committee:** A. Mogul   + Running item on agenda for board meetings * **Grassroots Advocacy Committee:** A. Mogul, J. Dantonio, M. Serbonich |
| 8 | Open Forum | * Wednesday October 13th 2021 4:00-5:00pm NYSCHP Leadership Development Committee Presents “Virtual” Networking Session On Wellness and Resiliency |
| 9 | Next Meeting | * Next BOD via Zoom October 19, 2021 at 5:00 PM |

Minutes respectfully submitted by: Maryann Serbonich