|  |  |  |  |
| --- | --- | --- | --- |
| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | September 21, 2021 |
| **Purpose:** | **Board of Directors Meeting** |
| **Location:** | Zoom Meeting | **Time** | 5:00 PM |
| **Attendees:** | Amanda MogulMaryann SerbonichNick BuntsMatt Jennings | Leigh Briscoe-DwyerMike JuddJoe D’AntonioLauren Radziewicz |

|  |  |  |
| --- | --- | --- |
| # | **Item** | **Discussion** |
| 1 | Call to Order | A. Mogul called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from August meeting
* On Google Drive and NYSCHP website
 |
| 3 | Upcoming Dates and CE Events | * Future CE discussion
	+ In person vs. Zoom vs. hybrid
		- Continue virtual for now
		- Zoom CE-will continue to be free for everyone (table talking about payment)
		- 10 CE dinners at DeGennaro’s when we are in person that do not have to be consecutive months
	+ Incentive for attending in person?
		- Networking
		- Some sort of drawing attendees could be entered into
* Upcoming dates and events
	+ September 21, 2021 – USP Compounding
		- Paperwork submitted to NYSCHP
	+ October 19, 2021 – Opioid Stewardship Cayuga Medical
		- Paperwork submitted to NYSCHP
	+ November 16, 2021 – Upstate geriatrics PGY2
		- Paperwork due 10-5 Amanda will reach out to resident
	+ January 18, 2022 – BU Faculty -confirmed
	+ February 15, 2022 – Guthrie resident
	+ March 22, 2022 – Guthrie resident
	+ April 19, 2022 – UHS resident -may need to move this meeting based on annual assembly rules TBD or look into other options
	+ May 17, 2022 – UHS resident
	+ June 21, 2022 – BU faculty
 |
| 4 | Treasurer Report (Nick) | * Current account balance is about $10,180
* Monthly Star Chapter fee is $90
	+ Helpful with meeting registration and will have even more benefits when we shift to in person meetings
 |
| 5 | NYSCHP Membership Committee (Maryann) | * Chapter needs a second representative to sit on membership committee with Maryann
* If interested in joining a membership subcommittee please let Maryann know
* Membership recruitment flyer made up to be distributed through star chapter
 |
| 6 | SSHP Update | * September 30th 1st Speaker Series
	+ Brent speaking as the UHS Residency Director
* Election for a P1 liaison
* Upcoming Events
	+ Bake Sale
	+ Scrubs fundraiser
	+ Residency panel
	+ Clinical Skills Competition (October 5th)
 |
| 7 | Committee Updates | * **Communications Committee**: A. Mogul
	+ Added as a Facebook administration, email NYSCHP office to post upcoming events on social media
* **Continuing Competency Committee:** A. Mogul, M. Judd, L. Carlson, W. Kufel
	+ Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts
* **Finance Committee:** N. Bunts, B. Carlson, R. Schmidt, M. Jennings
	+ Create a budget and financial policy, review finances regularly
* **Industrial Relations Committee**: A. Mogul, W. Kufel, R. Schmidt
	+ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list
	+ Remaining meetings for the year are booked with industrial sponsors
* **Membership Committee**: M. Serbonich, M. Jennings, R. De Caro, N. Bunts
* **Elections Committee**: W. Kufel, M. Judd
* **Organizational Affairs Committee:** A. Mogul
	+ Running item on agenda for board meetings
* **Grassroots Advocacy Committee:** A. Mogul, J. Dantonio, M. Serbonich
 |
| 8 | Open Forum | * Wednesday October 13th 2021 4:00-5:00pm NYSCHP Leadership Development Committee Presents “Virtual” Networking Session On Wellness and Resiliency
 |
| 9 | Next Meeting | * Next BOD via Zoom October 19, 2021 at 5:00 PM
 |

Minutes respectfully submitted by: Maryann Serbonich