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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | Sept 20, 2022 |
| **Purpose:** | **Board of Directors Meeting** | | |
| **Location:** | Degennaro’s | **Time** | 5:00 PM |
| **Attendees:** | Rachel Augustus  Nick Bunts  Rachel Klosko | Robert Schmidt  Maryann Serbonich  Ewa Sulicz | |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | M. Serbonich called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from the August meeting * On Google drive and NYSCHP website |
| 3 | Upcoming Dates and CE Events | * Upcoming dates and events   + October 18, 2022 – William Eggleston: Update on Acetaminophen Toxicity and Treatment   + November 15, 2022 – Alexandra Mirabile (UHS resident) - Monkeypox   + January 24, 2023 – UHS resident   + February 21, 2023 – UHS resident   + March 21, 2023 – Guthrie resident   + April 18, 2023 – Guthrie resident   + May 16, 2023 – UHS resident   + June 6, 2023 – Guthrie resident   + Additional speaker volunteers     - Emily Leppien – pain     - Erin Pauling – ambulatory care |
| 4 | Treasurer Report (Nick) | * Current balance: ~$9313.37 |
| 5 | NYSCHP Membership Committee (vacant) | * No new updates |
| 6 | SSHP Update  (Ewa) | * Hosted a table at the student fair and held a general interest meeting last week * Planning to host a residency panel * Future thoughts – NYSCHP hosts a speaker event for the chapter   + Consider doing it around the time scholarship is offered and use the meeting as an opportunity to announce scholarship application (Jan/Feb) |
| 7 | Committee Updates | * **Communications Committee**: Z. Martin   + Added as a Facebook administration, email NYSCHP office to post upcoming events on social media * **Continuing Competency Committee:** M. Serbonich   + Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts * **Finance Committee:** N. Bunts, R. Klosko   + Create a budget and financial policy, review finances regularly * **Industrial Relations Committee**: N. Bunts, M. Serbonich   + Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list * **Membership Committee**: vacant * **Elections Committee**: vacant * **Organizational Affairs Committee:** M. Serbonich   + Running item on agenda for board meetings * **Grassroots Advocacy Committee:** vacant |
| 8 | Open Forum | * Plan for live meeting in October - $10 for members, $20 for non-members * Technician coupon code worked well for this meeting, consider doing a Director’s coupon code next * Two exhibitors planned for Oct/Nov/Jan |
| 9 | Next Meeting | * Next BOD October 18, 2022 at 5:00 PM |

Minutes respectfully submitted by: Rachel Augustus