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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists**  | **Date:** | **March 9th, 2021** |
| **Purpose:** | **Board of Directors Meeting** |
| **Location:** | **Zoom Meeting** | **Time** | **5:00 PM** |
| **Attendees:** | Mike JuddAmanda MogulMaryann SerbonichNick Bunts | Matthew JenningsBrent CarlsonWes KufelLeigh Briscoe-Dwyer | Robert SchmidtRachel AugustusRyan DeCaroBrian Kam (BU student)Nicole Cieri-Hutcherson |

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| **#** | **Item** | **Discussion** |
| 1 | Call to Order | M. Judd called the meeting to order at 5:00 pm.  |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from February meeting
	+ On Google Drive and NYSCHP website
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| 3 | Upcoming Dates and CE Events | * + March 9th 2021 via Zoom
	+ Guthrie Resident PGY1 Brittany Fuller -Improving the Process of Medication Reconciliation
	+ April 20th 2021 via Zoom non-ce professional event
	+ Practice Advancement Initiative 2030 -Leigh Briscoe-Dwyer
	+ All documents received and CE codes processed for March
	+ Discussed options of charging, for now we will continue to offer for free and will reevaluate when we are able to meet in person
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| 4 | Treasurers Report (Nick) | * Review budget: Current balance $11,521.92
	+ Expenses report: UCB vender check ($250) deposited from February presentation, star chapter fees outgoing, waiting on Dsuvia vender fee ($250)
* Finances update: working on figuring out taxes, Nick will be meeting with H&R Block with a deadline of May 15th
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| 5 | NYSCHP Membership Committee (Maryann)  | * Maryann, Matt and Jenna reached out to members with expiring

 memberships and documented on the state membership committee spreadsheet* Maryann will meet with Ryan to investigating how star chapter can help with membership tracking and email communications about membership
* Membership meeting: Discussed membership decline and fluctuations. Annual Assembly and Virtual Exhibit Hall are coming up. This is an ideal time to reach out to expired members and remind them of the benefits.
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| 6 | SSHP Update | * Brian Kam reported
* Holding a white coat fundraiser
* Practice Advancement Initiative (PAI 2030) event held March 3rd with Leigh Briscoe-Dwyer
* Currently holding elections, should know officers for the next meeting
* Held a speaker series March 18th with Dr. Shyh
* Held a medication session in the beginning of April with Dr. Boham
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|  | Committee Updates | * **Communications Committee**: Amanda will post the monthly CE events on Facebook. The state posts event information on Twitter. We will be getting Star Chapter involved in managing communications
* **Continuing Competency Committee**: M. Judd, W. Kufel, A. Mogul

-continuing with virtual platform and will continue to submit/assure submission of CE paperwork to NYSCHP, May and June are all set and we will be holding a non-ce professional event in April* **Finance Committee:** B. Carlson, R. Schmidt, M. Jennings, N. Bunts
* **Industrial Relations Committee**: A. Mogul, N. Bunts, M. Judd- Venders are booked for the all scheduled ce events
* **Membership Committee:** M. Serbonich, M. Jennings J. Stasko
* **Elections Committee**: M. Judd, A. Mogul, W. Kufel, R. Decaro
* **Organizational Affairs Committee:** M. Judd Annual Assembly is coming up
* **Grassroots Advocacy Committee:** A. Mogul, M. Serbonich, B.Kam
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|  | Open Forum | * Star Chapter Update: Amanda used it to send out the information for the March event. Ryan and Maryann will be meeting to work on membership. Having some issue with sending out the blast emails, certain type of addresses are not receiving the information directly to their inboxes.
* Elections for Board Officers: Taking Nominations for President Elect and Secretary. Currently Maryann Serbonich is nominated for President Elect and Rachel Augustus is now nominated for secretary.
* STSHP Student Scholarship: Amanda sent out scholarship information to the students at the end of February and they are due back March 31st. Amanda will send out to the board with a scoring rubric and ask for feedback. Winners will be announced at the April meeting.
* Virtual Annual Assembly is coming up. March 16th 12-2pm and March 18th 7-9pm you can visit the virtual exhibit hall. Free attendee registration will be provided to the Annual Assembly for attending 30 exhibit booths.
* Future meeting dates (3rd Tuesday of every month scheduled)
	+ April 20th, 2021 – professional presentation UHS
	+ May 18th, 2021 - UHS Resident
	+ June 15th, 2021 -BU
* Future meeting locations
	+ Virtual for the unforeseeable future and will table venues for now
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| 9 | Next Meeting | * **Next BOD via Zoom April 20th, 2021**
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Minutes respectfully submitted by: Maryann Serbonich