**Attendees: Toshiba Morgan-Joseph, Darko Todorov, Gerry Meglio, Irene Maningas, Kyoung-Sil (Kelly) Kang, Uzoamaka Uwechia, Frances Hughes, Linda Rosen, Theresa Regis, Harshal Shukla, Christina Ng, Angel Liu, Doreen Chu, Natasha Knooblall, Christine Kopec, Lillian Leon, Susannah Franco, Regina Cregin**

|  |  |
| --- | --- |
| **TOPIC** | **DISCUSSION**  |
| **Welcome and Introductions** | * Welcome to our September Board of Directors Meeting
* July/August minutes approved
 |
| **Treasurer Report** Irene Maningas | * Transactions during August
	+ Check sent to NYSCHP
	+ Reimbursement for Zoom Account
	+ 31 members paid monthly meeting fee for August
* Report given on current total balance
* Outline budget for the year and for the gala event
 |
| **Membership Committee**Kelly Kang  | * Membership numbers has decreased as compared before COVID
* Ideas to increase membership: Bring your co-worker to a meeting day, discounted one-year membership for new members, recruiting event during pharmacy week, send invitation to CE meetings to co-workers
 |
| **Program Committee**Teresa Regis  | * September CE meeting at Marina Del Ray hosted by Novo Nordisk, Topic is on Diabetes
* October meeting: Gala event
	+ Friday October 22nd, 2021
	+ Currently recruiting exhibiting sponsors
	+ Recruit local business to donate as well
	+ Set up donating link for individuals who can’t attend in-person but would still like to donate
	+ No payments received yet from the sponsors for the Gala event
	+ Masquerade ball
	+ Tentative venue: Westchester Marriott
* November meeting: Thursday, November 4th, 2021
	+ Sponsored by AstraZeneca
	+ Likely topic: Pharmacy Informatics
	+ Possible location: The Davenport
	+ Concrete details to follow
* Pfizer to sponsor December event
	+ Details to follow
 |
| **Legislative-Bylaws/Constitution Committee**Toshiba Morgan-Joseph  | * No official meeting yet, will schedule meeting next week
* Bylaws will be reviewed at the next week
* Review bylaws for NYSCHP and align WCSHP bylaws with the council
* State bylaws found on council’s website
 |
| **Community Service Committee**Adeola Okoduwa | * Thursday, September 15th, 2021 first community service event at Hillside Food Outreach
* Anyone interested in participating RSVP with Adeola at adeola.okoduwa@yahoo.com
* Invitation was also sent out to members
 |
| **Social Media Committee**Susannah Franco  | * Currently working on creating posts on Facebook and Instagram on the Gala, September CE, and Community Service
* Increased engagement on Facebook with members
* Focusing on creating with flyers and engaged with other organization so they can share our posts
* IG page: wcshp\_rx
 |
| **Mentor Program Committee** Christina Ng | * Residents have been meeting with committee chairs
* Christina will meet with residents next month and discuss their leadership goals
 |
| **Unfinished Business**  | * Joel Yelling scholarship application will be sent out to all local schools
	+ Will reach out to Kerry Day if the applications have been sent out to the pharmacy schools
 |
| **Open Forum** | * Increase fee for CE registration
	+ Fee to increase from $10 to $15 as a way to increase the funding for the organization. To be voted at the next BOD meeting
* Gala Cost and Budget
	+ $80 for members and $100 for non-members and raise the rest of the cost funds from sponsors
	+ Tentative agenda: Keynote speaker (March of Dimes mission and goals), addresses from chapter presidents, fundraising event (silent auction), dancing at the end
	+ Target number of attendees required by venue: 150-200
	+ Due to recent closures of hotels and venues in Tarrytown the cost of events has increased
	+ The event is a gala fundraiser for the organization and charity therefore the increased cost per person
	+ Minimum cost required by venue: 150 attendees
 |
| **Adjournment**  | * Adjourned by Toshiba Morgan-Joseph at 6:09 pm
 |

Repectfully Submitted,

Darko Todorov, Pharm.D., BCPS
Recording Secretary, WCSHP