**Attendees: Toshiba Morgan-Joseph, Darko Todorov, Gerry Meglio, Irene Maningas, Kyoung-Sil (Kelly) Kang, Uzoamaka Uwechia, Frances Hughes, Linda Rosen, Theresa Regis, Harshal Shukla, Christina Ng, Angel Liu, Doreen Chu, Natasha Knooblall, Christine Kopec, Lillian Leon, Susannah Franco, Regina Cregin**

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| **TOPIC** | **DISCUSSION** |
| **Welcome and Introductions** | * Welcome to our September Board of Directors Meeting * July/August minutes approved |
| **Treasurer Report**  Irene Maningas | * Transactions during August   + Check sent to NYSCHP   + Reimbursement for Zoom Account   + 31 members paid monthly meeting fee for August * Report given on current total balance * Outline budget for the year and for the gala event |
| **Membership Committee**  Kelly Kang | * Membership numbers has decreased as compared before COVID * Ideas to increase membership: Bring your co-worker to a meeting day, discounted one-year membership for new members, recruiting event during pharmacy week, send invitation to CE meetings to co-workers |
| **Program Committee**  Teresa Regis | * September CE meeting at Marina Del Ray hosted by Novo Nordisk, Topic is on Diabetes * October meeting: Gala event   + Friday October 22nd, 2021   + Currently recruiting exhibiting sponsors   + Recruit local business to donate as well   + Set up donating link for individuals who can’t attend in-person but would still like to donate   + No payments received yet from the sponsors for the Gala event   + Masquerade ball   + Tentative venue: Westchester Marriott * November meeting: Thursday, November 4th, 2021   + Sponsored by AstraZeneca   + Likely topic: Pharmacy Informatics   + Possible location: The Davenport   + Concrete details to follow * Pfizer to sponsor December event   + Details to follow |
| **Legislative-Bylaws/Constitution Committee**  Toshiba Morgan-Joseph | * No official meeting yet, will schedule meeting next week * Bylaws will be reviewed at the next week * Review bylaws for NYSCHP and align WCSHP bylaws with the council * State bylaws found on council’s website |
| **Community Service Committee**  Adeola Okoduwa | * Thursday, September 15th, 2021 first community service event at Hillside Food Outreach * Anyone interested in participating RSVP with Adeola at adeola.okoduwa@yahoo.com * Invitation was also sent out to members |
| **Social Media Committee**  Susannah Franco | * Currently working on creating posts on Facebook and Instagram on the Gala, September CE, and Community Service * Increased engagement on Facebook with members * Focusing on creating with flyers and engaged with other organization so they can share our posts * IG page: wcshp\_rx |
| **Mentor Program Committee**  Christina Ng | * Residents have been meeting with committee chairs * Christina will meet with residents next month and discuss their leadership goals |
| **Unfinished Business** | * Joel Yelling scholarship application will be sent out to all local schools   + Will reach out to Kerry Day if the applications have been sent out to the pharmacy schools |
| **Open Forum** | * Increase fee for CE registration   + Fee to increase from $10 to $15 as a way to increase the funding for the organization. To be voted at the next BOD meeting * Gala Cost and Budget   + $80 for members and $100 for non-members and raise the rest of the cost funds from sponsors   + Tentative agenda: Keynote speaker (March of Dimes mission and goals), addresses from chapter presidents, fundraising event (silent auction), dancing at the end   + Target number of attendees required by venue: 150-200   + Due to recent closures of hotels and venues in Tarrytown the cost of events has increased   + The event is a gala fundraiser for the organization and charity therefore the increased cost per person   + Minimum cost required by venue: 150 attendees |
| **Adjournment** | * Adjourned by Toshiba Morgan-Joseph at 6:09 pm |

Repectfully Submitted,

Darko Todorov, Pharm.D., BCPS  
Recording Secretary, WCSHP