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Call to Order: 5:35pm

In Attendance: Brian Kersten, Michelle Lewis, Amy Wojciechowski, Melissa Zalenski, Aubrey Gawron, Karl Fiebelkorn, Emma Gorman, Lindsey Feuz, S. Michael Milazzo, Matt Calamia, Daniel Fiorini, Merin Panthapatta, Emily Quast, Dorothy Arner, Miranda Ciraolo, Hani Hamid

1. Approval of Previous Meeting Minutes: February minutes approved by board vote
2. President’s Report (Kersten):
	1. Annual Assembly April 19-22: details on NYSCHP website
		1. Thursday: BOD meeting, REF Reception
		2. Friday: HOD in morning, softball game, Residency Research and Practice Forum, CE programming, Night in Venice theme party
		3. Saturday: Keynote address, Residency Research and Practice Forum, CE programming, Student Clinical Competition, Awards/Installation Banquet, President’s Reception
		4. Sunday: CE programming
	2. Albany Legislative Day Tuesday, April 17
		1. UB and DYC planning to send representatives
	3. Virtual HOD Resolutions Policy Statements for Sunset/Re-adoption March 15 12-2pm
		1. BOD discussed resolutions, in agreement with recommendations from the committee
		2. Will discuss resolutions for April HOD at next WNYSHP BOD meeting
	4. Membership
		1. Increase in number of total members, surpassed 400 total
		2. Pharmacists increased from 88 to 98
		3. Ambassadors reached out to new members to welcome them
	5. Strategic Plan progress continues, plan to discuss again at next BOD meeting
	6. Pharmacy Director’s Forum
		1. Thursday, March 29 @DYC 1-4pm
		2. WNYSHP to provide snacks/beverages
	7. April meeting location
		1. Brickhouse on Maple Road 5:30-7:30pm in private room to avoid background noise
3. Immediate Past President Report (Lewis):
	1. Nominations for BOD officer nominations email hasn’t yet gone out, need to reach out to Jim to ensure it gets sent out
	2. Announcements made at CEs previously
	3. Secretary, Directory of Public Policy, President-Elect, Delegates
	4. Due March 31 to Michelle Lewis
4. President Elect Report (Cieri):
	1. Nominations for awards announcement was sent out via email
	2. Submit letter of support and CV to Nicole and Brian
	3. Due March 31
5. Secretary’s Report (Wojciechowski):
	1. NYSCHP New Practitioner Committee Updates:
		1. Website tab in place
		2. Newsletter article submitted
		3. Working on planning new practitioner networking event at Annual Assembly
		4. CE/networking webinars planned to start in the fall: working on a survey to email out to assess what topics new practitioners would be interested in
6. Treasurer’s Report (Zalenski):
	1. CE program at DYC 2/27: Revenue $2720 – Expenses $1099.45 = Net $1620.55
	2. Misc. revenue: Interest $0.19
	3. Bank balance as of 3/13/18 $27,167.74
	4. Annual Assembly reimbursement
		1. Option A: 100% travel, 50% registration, 50% room (prior standard)
		2. Option B: 50% travel, 100% registration, 50% room (reimburses in full for fixed cost that can’t be shared)
		3. Option C: 50% travel, 50% registration, 50% room (cheapest option for the chapter)
		4. Option B motion by Aubrey, second by Amy, approved by unanimous vote
			1. Given low price for those registering through residency research and practice forum, full $375 fee (registration and room) to be reimbursed plus 50% travel
7. Director of Pharmacy Practice Report (Gawron):
	1. February 27 CE @DYC 63 attendees, 3 no-shows, 2 vendors
	2. March 21 Webinar CE: 1 South Buffalo Mercy and 1 BGMC resident - Cardiovascular Risks in NSAID Use and Pain Management in Opioid Use Disorder
	3. May 16 Webinar: Two South Buffalo Mercy residents - topics TBD
	4. March 24 Saturday program, 20 registrants so far, reminder to be sent out
		1. Speakers: John Sellick, Holly Hamilton, Magdalina Wrzesinski, Kari Mergenhagen
		2. UB clinical pearls portion canceled
	5. June Installation Dinner @ Templeton Landing
		1. Concerns about food quality, Aubrey will look into other options
		2. Speaker Leigh Briscoe-Dwyer on the Future of Pharmacy
8. Director of Public Policy Report (Fiebelkorn):
	1. Drug Disposal April 28
		1. Looking for additional pharmacist volunteers
9. Director of Communication Reports (Puleo):
	1. Newsletter to be completed by end of March, submit any content to Renee
10. NYSCHP Board Liaisons Report (Jadoch):
	1. No report
11. UB Liaison Report (Cieri):
	1. Valentine’s day card distribution at Children’s Hospital
	2. Residency director Q&A session
		1. Possible networking event at Bison’s game in August, planning in process
	3. Reach Your Pinnacle Clinical Series
		1. 2 resident speakers so far, 2 more in April
	4. Coordinating with SPAWNY for Albany Day Bus
	5. Jeopardy/Trivia Night planned for April 12
12. D’Youville Liaison Report (Gorman):
	1. Jeopardy/Trivia Event April 12, more questions needed from pharmacists
13. Webmaster Report (Bartlett):
	1. No report
14. Open Forum:
	1. Concern for high hotel costs for AA, Karl encouraged us to look for other cheaper nearby options
		1. NSYCHP is contractually obligated to fill room block with main hotel
	2. Early registration deadline for AA March 18, make sure you register before then to save $50

Adjourn: 6:14pm

| Date | Time | Location |
| --- | --- | --- |
| ~~8/8/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~9/12/17~~ | ~~530pm~~ | ~~Steer on Main Street~~ |
| ~~10/10/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~11/14/17~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~12/12/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~1/9/18~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~2/13/18~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~3/13/18~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| 4/10/18 | 530pm | Brick House on Maple Road |
| 5/8/18 | 530pm | UB South Kapoor Hall RM 228 |
| 6/12/18 | 530pm | D’Youville Drug Info Center, DAC 320 |