Call to Order: 5:29 pm

In Attendance: Brian Kersten, Michelle Lewis, Amy Wojciechowski, Melissa Zalenski, Aubrey Gawron, Karl Fiebelkorn, Jim Bartlett, Chris Jadoch, Emma Gorman, Kristen Fodero, Mike Milazzo, Matt Calamia, Haley Stark, Stephan Olson

1. Approval of Previous Meeting Minutes: April minutes approved by BOD vote
2. President’s Report (Kersten):
   1. Election results – elections closed June 8, winners notified June 11
      1. President-elect: Emma Gorman
      2. Director of Public Policy: Mike Milazzo
      3. Secretary: Joel Costanzo
      4. Delegates: Kristen Fodero, Lindsey Feuz
      5. Alternate delegates: Talisa Marchese, Megan Gee
   2. Membership status, fluctuates month to month
      1. Currently 94-96 active pharmacist members (previously >100)
      2. Engage new residents to encourage membership and involvement
   3. Topics for roundtable networking events (including Bison’s game), reverse roundtable format to make it easier for students to interact and ask questions, topics ideas include preparing for residency, research/IRB, financial topics, send more ideas to Brian
   4. Planning for next year
      1. Strategic plan created to guide activities
      2. Committees, encouraged committees to meet regularly
      3. Budget, treasurer to create budget plan for next year
   5. Renee Puleo had her baby, board voted to send gift (Takeout Taxi $50 gift card)
3. Immediate Past President Report (Lewis):
   1. No report
4. President Elect Report (Cieri):
   1. Three awards to be given out at June installation CE
   2. Bisons game booked for August 22, networking event
      1. Enter as early as 5pm, game starts 7:05pm
      2. Conference suite booked, must choose food by Aug 15
      3. Max 35 people in suite, option to get additional tickets outside as well
      4. Cost will be $15 for pharmacists, $10 for students
      5. Promotion will start in ~2 weeks to advertise event
         1. Encourage all board members to attend and bring people with them
         2. Encourage resident attendance to stimulate involvement in the organization
   3. Health fair application submitted for August 4 health fair 9am-noon, awaiting response
      1. Brown bag and emphasizing importance of accurate medication histories, etc.
   4. Student program in September will be at UB this year (UB, DYC, SJFC collaboration)
      1. Will be soliciting pharmacist help with reviewing CVs and giving feedback to students
5. Secretary’s Report (Wojciechowski):
   1. NYSCHP New Practitioner Committee has recruited new members for next year, sent out survey to determine needs of members, meeting later this month to discuss plans for upcoming academic year based on survey results
6. Treasurer’s Report (Zalenski):
   1. Revenue: April interest = $0.22, May interest = $0.22
   2. Expenses:
      1. Annual Assembly $3699.17 (for 5 people, compared to $3122.73 last year)
      2. Buffalo Bisons game outing $850 ($100 from chapter recruitment/retention funds, $500 from membership budget, remaining to be recouped from ticket sales)
      3. New Practitioner Award gift card $104.94 (to be given at June installation banquet)
   3. Bank balance as of 6/11/18: $23,293.21 (versus $25,703.91 last year)
   4. Tax paperwork to be completed by end of June, cost is $585
   5. Online payments:
      1. Evaluated Square, Stripe, Amazon Webpay, Shopify, Google Pay
      2. CE committee favored Square to open up online payments for September CE
         1. Square online fee is 2.9% + $0.30 per transaction (vs. 2.75% with current mobile swipe)
            1. Estimated max additional cost per CE with 75 people would be ~$30-$35
            2. Avoids loss of money on no-shows
         2. Refunds allowed, needs to be within 120 days
         3. Encrypted mobile pay vs wait to see how online payment goes:
            1. Card reader price is $49
         4. Opening of online Square account voted on by board, approved
         5. Card reader purchase voted on by board, approved
7. Director of Pharmacy Practice Report (Gawron):
   1. Installation Banquet CE June 14
      1. 52 attendees registered
      2. 1 vendor
      3. Still soliciting for #IAMAPHARMACIST quotes for speaker
         1. Indented to represent all areas of the pharmacy profession, not just health-systems
   2. CE committee meeting updates:
      1. Online payments: transitioning to online payment requirement for CEs, must cancel at least 7 days prior to event to get refund
      2. First CE for the Fall will be Pro-Con Debates at Ilio DiPaolo’s in September, topics include DOAC vs LMWH in oncology patients, andexanet alfa
      3. Webinars for residents, 5 webinars planned, 2 residents each (4 Mercy, 2 NFMMC, 1 Children’s, 3 BGMC)
      4. PGY2 ID + Merck Rep Peter Rubin 1 hour each, CE credit of 1 hour for event
      5. PGY2 Critical care and Internal Med will do combined 1 + 1 hour CE in January
      6. Med safety CE in October
         1. Potential collaboration with PAWNY, Brian reached out and is awaiting response
         2. No October NYSHCP critical care symposium planned, so WNYSHP will have October program
      7. Suggestion for CE on regulations in hospitals for medical marijuana with Dan Ryszka, may do this at NYSHCP level since our WNYSHP plans for this year are all set
8. Director of Public Policy Report (Fiebelkorn):
   1. NYSCHP conference call
      1. Pharmacy tech registration program being blocked by Deborah Glick in Assembly, suggesting that associate’s degree be required
   2. NYS Pharmacy conference meeting, discussed CDTM and student immunizer
      1. Student Immunizer Bill passed house/senate, awaits governor signature
         1. Then BOP regulations will need to be written and implemented
         2. Projected timetable is implementation this Fall
9. Director of Communication Reports (Puleo):
   1. No report
10. NYSCHP Board Liaisons Report (Jadoch):
    1. Annual Assembly will be at Saratoga again next year because event has grown too big for Sagamore
    2. Feedback from Annual Assembly being evaluated to make plans for next year
       1. Student programming/competition was a success, plans for doing it again next year
    3. Bill Prescott and Lisa Voigt from WNYSHP will be on NYSCHP BOD in the upcoming year
11. UB Liaison Report (Cieri):
    1. No report
12. D’Youville Liaison Report (Gorman):
    1. Trivia night held – UB won
    2. Annual assembly competition had good representation from DYC and UB, looking forward to expanding participation next year
13. Webmaster Report (Bartlett):
    1. Constant Contact contract renewal is due in August, $180 per year, unclear if we are getting sufficient value from it, can likely get same functionality from self-created email lists, concern brought up regarding hospital spam filters, will do trial of sending our own emails via WNYSHP Gmail account before deciding to get rid of Constant Contact and then re-assess in the Fall
    2. Newsletter final updates to be added by Jim and distributed
14. Open Forum:
    1. No other issues

Adjourn: 6:17 pm

| Date | Time | Location |
| --- | --- | --- |
| ~~8/8/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~9/12/17~~ | ~~530pm~~ | ~~Steer on Main Street~~ |
| ~~10/10/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~11/14/17~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~12/12/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~1/9/18~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~2/13/18~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~3/13/18~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~4/10/18~~ | ~~530pm~~ | ~~Brick House on Maple Road~~ |
| ~~5/8/18~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~6/12/18~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |