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Call to Order: 5:31pm

In Attendance: Brian Kersten, Michelle Lewis, Amy Wojciechowski, Melissa Zalenski, Renee Puleo, Aubrey Gawron, Jim Bartlett, Emma Gorman, Lindsey Feuz, Kristen Fodero, Abby Fornes, Richard Rovelli, Tyler Bedarol, Luciano LaDelfa, Mario Beccari

1. Approval of Previous Meeting Minutes: August 2017 minutes approved without changes
2. President’s Report (Kersten):
	1. Updates
		1. New Membership Chair – Tim Hutcherson
			1. Recruiting committee members
		2. Chapter President’s Call (8/17)
			1. Geographic assessment – redrawing of chapter borders
				1. Our membership isn’t affected much, most of our members are in Erie and Niagara County
			2. Budget template – will be utilized to keep better track of chapter finances
		3. Western Membership Status – currently 83 voting members, 259 total members
			1. Down 2 active members from last month, consider
		4. Committee involvement – opportunities within NYSCHP, discuss with Brian if interested
		5. Video project – submit phone videos in landscape mode to chronicle chapter activities
	2. Ongoing
		1. Pharmacy Week – philanthropic/community service event ideas
			1. Habitat for humanity
			2. Blood drive
			3. Drug abuse educational event in conjunction with DEA drug drop off day Oct 28
				1. Recruit general member participation at next CE meeting
		2. Member engagement – value
			1. Brian reaching out to members individually to determine needs/wants of active members
		3. Social Event(s)
			1. Networking events
			2. Events that can involve families – Becker Farms, Buffalo Zoo, Ice skating
		4. Strategic Plan (Mission and Vision)
			1. 3 year plan to keep continuity year to year when transitioning leadership
			2. Brian compiling ideas
	3. Business
		1. Association Professional Liability Insurance (APLI) Plan - $534/year
			1. Covers Board members for any chapter events personal injury, punitive injury, cost of defense
			2. $2 million per year/chapter coverage, up to $10 million combined for all chapters
			3. $2500 deductible
3. Immediate Past President Report (Lewis):
	1. Working with Chris Jadoch to create a small/rural hospital network to address needs of smaller facilities and get them to re-engage with WNYSHP/NSYCHP
4. President Elect Report (Cieri):
	1. Clarification of student award – need to update awards list document (WNYSHP website, NYSCHP website)
	2. Archive list of previous award winners to have available (also past BOD members)
	3. Clarification of who heads the awards committee – falls under the Director of Pharmacy Practice (Aubrey) per the awards description
	4. Social committee – soliciting ideas and members
5. Secretary’s Report (Wojciechowski):
	1. New Practitioner Committee – recruiting members from each NYSCHP chapter to participate in monthly conference calls to develop and implement ideas for engaging new practitioners and getting them more involved in the organization
6. Treasurer’s Report (Zalenski):
	1. Revenue:
		1. Reimbursement check : $1,318.00
		2. Interest earned: $0.21
	2. Expenses:
		1. Rizotto (September CE) deposit: $100.00
		2. Constant Contact yearly subscription: $182.64
	3. Current bank balance as of 9/11/17: $24,972.17
7. Director of Pharmacy Practice Report (Gawron):
	1. Thursday, September 21st @ Rizotto Ristorante - "Preparing and Transitioning the Bariatric Surgery Patient" presented by Scott Monte
		1. Business meeting / presentations of John Siejak’s award by Andy
		2. Two student clinical pearls
		3. Two vendors confirmed
		4. 60 registrants signed up so far
	2. Saturday, October 28th @ UB Clinical and Translational Research Center - The Critical Care Symposium
	3. Wednesday, November 8th @ Sean Patrick's - Vaccine-preventable disease outbreaks (2 hrs) presented by Bill Prescott, possibly alongside a physician counterpart
	4. January @ Ilio Dipalo's – BGMC PGY-2 (IM and CC) CE presentations
	5. PGY-1 - 30 minute lunch-time webinar CEs starting in January with two of the BGMC residents
		1. Planning for 2 residents per month, possibly skipping/rescheduling April to avoid conflict with NYSCHP Annual Assembly
	6. February Talisa Marchese – Psych topic @ DYC (DYC Preceptor CE)
	7. March 4-hour program (ID focus + BCMG PGY-2 ID)
	8. Needs Assessment to be sent out to members week of September 11th
		1. Questions regarding CEs: business meetings, student clinical pearls, days of week, locations, durations
	9. Door Prizes – Probably not getting any additional members to come to the meetings, but may have the benefit of improving member satisfaction and engagement - $25 Target Gift Card
8. Director of Public Policy Report (Fiebelkorn): no report
9. Director of Communication Reports (Puleo):
	1. Next newsletter in progress
10. NYSCHP Board Liaisons Report (Jadoch): no report
11. UB Liaison Report (Cieri):
	1. New Faculty Liaison – Nicole Cieri
	2. 80 people at first chapter meeting
	3. Membership drive open until the end of the month
	4. P1 liaison applications currently being solicited
	5. Residency all school meetings planned for next week with 10 residents
	6. Fundraising – bake sale during pharmacy week
	7. ASHP PAI video competition – recruiting interested students, due mid-October
	8. Pharmacist student mixer late October/early November
12. D’Youville Liaison Report (Gorman):
	1. New Faculty Liaison – Emma Gorman
	2. New P1 Liaisons: Hiba Al-Naji and Nicole Weiss
	3. Actively recruiting NYSCHP student committee members
	4. First chapter meeting last month – membership recruitment efforts ongoing
	5. Next chapter meeting Sept 14 – Dr. Lewis presenting on internships
	6. Will be participating in Light the Night walk 9/22 at Delaware Park
13. Webmaster Report (Bartlett):
	1. Send any web communication to Jim
14. Open Forum:
	1. Ideas for future restaurant meeting locations:
		1. Need to find a place that is easier to hear each other
		2. Panera on Elmwood has back room
		3. Brick House on Maple

Adjourn: 6:23pm

| Date | Time | Location |
| --- | --- | --- |
| ~~8/8/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~9/12/17~~ | ~~530pm~~ | ~~Steer on Main Street~~ |
| 10/10/17 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 11/14/17 | 530pm | UB South Kapoor Hall RM 228 |
| 12/12/17 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 1/9/18 | 530pm | UB South Kapoor Hall RM 228 |
| 2/13/18 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 3/13/18 | 530pm | UB South Kapoor Hall RM 228 |
| 4/10/18 | 530pm | TBD |
| 5/8/18 | 530pm | UB South Kapoor Hall RM 228 |
| 6/12/18 | 530pm | D’Youville Drug Info Center, DAC 320 |