Western New York Society of Health-System Pharmacists

Board of Directors Meeting Minutes

5/14/19 @5:30pm

DYC

1. Approval of Previous Meeting Minutes
	1. Motion: Talisa
	2. Second: Brian
2. President’s Report (Cieri-Hutcherson):

• NYSCHP updates:

* Ballots for 2019-2020 Elections will be out soon
	+ President Elect
		- Ruth Cassidy
		- Travis Dick
	+ Director of Pharmacy Practice
		- Mary Choy
		- Amisha Leimbach
	+ Director of Industry Affairs
		- Elizabeth Cobb
		- Daryl Schiller
	+ Director of Education and Workforce Development
		- Karen Berger
		- Nicole Cieri-Hutcherson
* NYSCHP New Practitioner Forum
	+ To subscribe the NYSCHP New Practitioner Forum, email amy.wojciechowski@nfmmc.org to be added to the group and receive email alerts when someone posts to the discussion board. You may unsubscribe at any time.

• WNYSHP updates:

* Events:
	+ Elections
	+ Awards
	+ May 31 deadline for Senator Ranzenhoffer health fair
* Bylaws review: Spring 2019
* Website
* Grassroots
* Delegates –assignments below
	+ Membership tracking form:  [LINK](https://docs.google.com/spreadsheets/d/1qdq9sW8Rkn4HCaGPGB-A3FpCHVbve8y4cmQVvRPV8jw/edit#gid=1654150686)

 Active Membership Categories Associate Membership Categories

|  |  |  |
| --- | --- | --- |
|   | **Active Membership Categories** | **Associate Membership Categories** |
| **Chapters** | **Pharmacists** | **Joint** | **Pledge**  | **Resident**  | **Retired**  | **Associate**  | **Faculty**  | **Student** | **Tech**  | **Chapter Total** | **Chapter Total (Active)** | **Chapter Total (Associate)** |
| **Western**  | **68** | **1** | **10** | **19** | **4** | **2** | **2** | **237** | **2** | **345** | **102** | **243** |

New Members in April

Sarah Reidy sreidy@kaleidahealth.org 2016 Pharmacist Pledge

Miranda Ciraolo Ciraom14@dyc.edu 2020 Student

Jaclyn Healy healyj61@gmail.com 2017 Resident

Thomas Mannion tmann0573@roadrunner.com Pharmacist

Talisa Marchese marchese@dyc.edu 2014 Pharmacist

Expiring Members: April/May/June

4/1/19 Alexander Smith arsmith6@buffalo.edu 2018 P 1 - 4

4/1/19 Alyssa Cascio alyssaca@buffalo.edu P 1 - 4

4/3/19 Xiaolong Li xli36@buffalo.edu 2018 P 1 - 4

4/5/19 Jenna Osetkowski jennaose@buffalo.edu 2019 Student

4/7/19 Michelle Lewis michelle.lewis@nfmmc.org 2004 Pharmacist

4/9/19 Laura Pochylski lpochylski@chsbuffalo.org 2014 P 1 - 4

4/13/19 Amy Shaver amyshave@buffalo.edu 2018 Student

4/15/19 Nathan White whiten11@dyc.edu Student

4/19/19 Joe Palumbo jgpalumb@buffalo.edu 2016 Resident

4/23/19 Christian Bernhardi cabernha@buffalo.edu 2018 P 1 - 4

5/4/19 Lisa Yamagishi lisayama@buffalo.edu P 1 - 4

5/11/19 Maria Higgins mariahig@buffalo.edu 2017 P 1 - 4

6/1/19 Kelsey Gregoire kelseyvi@buffalo.edu 2018 P 1 - 4

6/8/19 Bryan Kaufman kaufbry99@gmail.com Pharmacist

6/23/19 Rachel Smith rsmithrx@hotmail.com 1984 Pharmacist

6/29/19 Magdalena Wrzesinski magdalena.maria925@gmail.com Resident

1. Immediate Past President Report (Kersten):

Election results:

Kristen Fodero - president-elect

Megan Nadler - Treasurer

Talisa Marchese - Director of Communication

Nick Hopwood and Megan Zach - Delegates

Sarah Buranich - Alternate delegate

1. President Elect Report (Studlack):
* We will be presenting 2 awards at the installation banquet: new practitioner and non-pharmacist practitioner. Only received 1 nomination for each - hoping that by showcasing award winners on website/social networking sites we may get more nominations in the future.
* Working on organizing a networking event for August - have reached out to Riverworks for a potential "Backyard Game Night" but open to other ideas/suggestions!
* Will be re-sending request for position information as we transition into some new officers. Will work to compile info on WNYSHP Google Drive - in addition please either send me or upload documents that you think are pertinent to your position
* As the new officers transition into their positions we may look to identify new roles/responsibilities associated with each position or identify if they are already happening (ex. maintaining email lists, social networking, etc.)
1. Secretary’s Report (Costanzo):
2. Treasurer’s Report (Zalenski):

March 13th CE – Creekside

* Revenue: $4435
	+ Square store: $4435
* Expense: $4936.84
	+ Creekside deposit: $300
	+ Creekside balance: $3841
	+ Square fees: $170.84
	+ Honorarium: $600 (Dr Sieminski)
	+ Target gift card: $25

May 1st (reschedule from Jan) – Sean Patricks

* Revenue: $2905
	+ Square store: $1875
	+ Cash: $30
	+ Sponsor: $1000 Boehringer Ingelheim)
* Expense: $2252.70
	+ Sean Patricks: $1,944.64
	+ Honorarium: $210.88 (2 $100 visa gift cards for PGY2s)
	+ Target gift card: $25
	+ Square fees: $72.18

Annual assembly reimbursement

* $4,360.62 (6 people)

WNYSHP directors forum

* $318.73

Mr. Pharmacy Basket

* $25.31

Bank balance as of 5/9/19: $25,646.21

Bank balance 4/30/2018: $26,197.59

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| --- | --- | --- | --- | --- | --- |
| **Revenue** | **March** | **April** | **May** | **Total**  | **Planned Amount** |
| **Reimbursement for the year** | 0 | 0 | 0 | **1268.25** | 1468 |
| **Program Revenue** | 4435 | 0 | 1905 | **12085** | Range 9500 to 10000 |
| **Interest earned for the year** | 0.25 | 0.23 | 0 | **2.2** | Negligible |
| **Sponsor Fees** | 0 | 1000 | 750 | **8250** | Range 9000 to 9750 |
| **Social Events** | 0 | 0 | 0 | **500** | 450 |
| **Fundraiser** | 0 | 0 | 0 | **0** | n/a |
|  |  |  |  | **22105.45** | 20418 to 21668 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expenses** | **March** | **April** | **May** | **Total**  | **Planned Amount** |
| **Awards**  | 0 | 0 | 0 | **56.95** | 1000 |
| **Printing/Publication/Shipping/Postage** | 0 | 0 | 0 | **224** | 20 |
| **WNYSHP directors forum(meetings)** | 0 | 318.73 | 0 | **318.73** | 200 |
| **Bank charges** | 0 | 0 | 0 | **0** | 0 |
| **Live CE expenses** | 3840.9 | 0 | 2080.52 | **11473.54** | Range 9000 to 9500 |
| **Live CE honorarium**  | 600 | 0 | 0 | **2116.4** | Range 3600 to 3700 |
| **Webinar CE honorarium** | 115.8 | 0 | 0 | **286.44** | 232 |
| **Office expenses** | 0 | 0 | 0 | **21.74** | 50 |
| **Travel expenses** | 0 | 3860.62 | 500 | **4360.62** | Range 4550 to 5460 |
| **Social events** | 0 | 0 | 20 | **102.24** | 1000 |
| **Square fees** | 170.84 | 0 | 72.18 | **489.74** | Range 351 to 526 |
| **Tax Prep** | 0 | 0 | 0 | **525** | 525 |
| **Liability insurance** | 0 | 0 | 0 | **561** | 534 |
| **Membership committee** | 0 | 0 | 0 | **500** | 500 |
| **Donations** | 25.31 | 0 | 0 | **75.31** | 200 |
| **Advocacy** | 0 | 0 | 0 | **0** | n/a |
|  |  |  |  | **21111.71** | 21762 to 23447 |

1. Director of Pharmacy Practice Report (Defayette):

A. Spring / Summer / Fall 2019 CE Events:

1. March 13th at Creekside Banquet - Dr. Sandra Sieminski Glaucoma Specialist at Ross Eyecare and Halliday Financial

* 142 attendees
* 0 vendors

2. Rescheduled for May 1st at Sean Patrick’s - COPD and Delirium

* 57 attendees
* 2 vendors

3. June 10th at Tewksbury Lodge - Installation Banquet; Legislative Update and Grassroots Solutions; Mike and Senator Spano

* ~13 people have registered
* 3 vendors confirmed; 1 pending confirmation
* Senator Spano
	+ Ride to/from airport and to/from installation banquet as needed (awaiting travel itinerary)
	+ Travel reimbursement and hotel recommendations
		- Recommended four hotels – 2 near the airport; 2 in the city (~$150 – 170 for the night)

B. Critical Care Programing

1. NYSCHP Spring 2019 Webinar - June 5th and 19th from 7 - 9 pm

2. WNYSHP Fall 2019 Live and Webinar

* Review budget
* See tentative program agenda
	+ Lititia approved

C. Resident Webinar Series 2019 – Finished

* Feedback?
* Non-members charging $10 to listen to the webinars
* Thank you to all who assisted with the webinar series this year – residents, moderators and attendees!

D. Students for clinical pearls for Fall 2019 to be determined once the Fall 2019 semester begins

E. Miscellaneous

* Fix projector – Meeting with Lindsey’s the third week of July
* Approval for purchase of a multi-USB adapter
	+ Motion: Joel
	+ Second: Brian
* Fix logo on the Square Online Store
* Create guidelines for reimbursing speakers who have to travel
1. Director of Public Policy Report (Milazzo):

CDTM:

Assemblymember Seawright received feedback from NYSED regarding our revisions for the CDTM bill - primarily details that need to be ironed out. Looks promising. The workgroup will be meeting soon to address and resubmit. Glick's office is reportedly ready to move on this, also - we are aiming for next legislative session (winter/spring 2020) to get this passed.

Tech legislation:

From WNYSHP, Mike Milazzo, Lisa Voigt, and Andy DiLuca attended Tech Lobby Day on May 7th. Overall quite successful. Per Shaun Flynn, the best meeting he'd ever had with Glick by far in his career. I received word on Friday from the Roswell Lobbyist (who went with us) that there has been movement on the bill in the 4 days since we went. Glick and McDonald are working through the language to get this passed, but bill will be introduced by a third party (neither Glick nor McDonald).

Other legislation:

CLIA waived testing and immunization expansion bills are both out there but are on a back burner until tech issue is resolved.

Speaking of the tech issue: OPD is fining for tech batching - $1000/item batched. They have officially denounced the old interpretation of the batching law to a more pedantic interpretation. We as WNYSHP cannot recommend to anyone how they run their pharmacy - so don't - we can only inform them of the current interpretation and what we are doing about it. Some hospitals have switched to pharmacist mixing (those that have upgraded their clean rooms thus requiring OPD inspection) and some have started training their pharmacist staffs for mixing but are only going to pull the trigger when absolutely necessary.

Grassroots update:

This spring we have had visits with the offices of Crystal People-Stokes, Chris Jacobs, Michael Ranzenhofer, Sean Ryan, and Pat Burke. Great job! If you've visited and haven't reported back to me yet, please do so. I am requesting the following information:

1. What issues you discussed.

2. What questions they asked you (and how you responded).

3. Whether they were supportive and open to our legislation.

4. If they'd be interested in sponsoring (co-sponsoring) our legislation.

5. Please get a photo so we can use it in social media and newsletters.

When I get an update regarding tech legislation I will send out instructions for follow up with each of these offices - we need to get everyone onboard ASAP in hopes to get this resolved by the end of the session (June 19).

Finally, I am preparing the CE for the installation meeting in June with Senator Spano. Things are progressing nicely - hope to see everyone there!

1. Director of Communication Reports (Puleo):
2. NYSCHP Board Liaisons Report (Voigt):
3. UB Liaison Report (Cieri-Hutcherson):
* Interprofessional competition with SSHP and UBMed
1. D’Youville Liaison Report (Gorman/Weiss):
* Jeopardy event: UB won for the 2nd year in a row
1. Webmaster Report (Bartlett):
2. Open Forum:
	1. Adjourned at 6:39
		1. Motion: Brian
		2. Second: Emma

| Date | Time | Location |
| --- | --- | --- |
| ~~8/14/18~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~9/11/18~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~10/9/18~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~11/13/18~~ | ~~5pm~~ | ~~Phone~~ |
| ~~1/8/19~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~2/12/19~~ | ~~530pm~~ | ~~Phone~~ |
| ~~3/12/19~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~5/14/19~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |