Western New York Society of Health-System Pharmacists

Board of Directors Meeting Minutes

Tuesday, January 11th, 2022

Zoom

In attendance: Aubrey Defayette, Kristen Fodero,Jaclyn Healy,Megan Zach,Lindsey Feuz,Kelsey Gregiore,Talissa Marchese,Nicole Cieri-Hutchinson,Courtney Jarka,Collin Clark, Laura Wilkinson,Kristen Cirbus,Deidre Skalla,Stephanie Seyse, Kaleigh Ross, Alexis Watters, Chelsey Case, Daniel Appiah, Lauren Powers, Rabeya Molla, Lindsay Okobo, Maggie Lycouras

*Not present: Bill Prescott, Tim Hutcherson, Mike Milazzo, Michelle Falcone*

1. Call to Order & Approval of Previous Meeting Minutes
	1. Motion – Kristen Fodero
	2. Second – Kelsey Gregiore
2. President’s Report (Defayette):
	1. NYSCHP updates:
		1. NYSCHP Webinars/Certificate Programs:
			1. Geriatric Certificate Program begins in January
			2. Tuesday February 8th from 12:00 – 1:00 pm in honor of advocacy week, “Pharmacy Advocacy: If Not You, Who?” from Rachel Quinn, PharmD, BCACP, AE-C and Samantha Paone, PharmD, BCPS
			3. Thursday, March 10th from 12:00 – 1:00 pm “Establishing a Controlled Substance Diversion Prevention Program” from Amisha Arya, PharmD, CJCP
		2. Annual Assembly
			1. April 7th – 10th @ the Hilton Saratoga in Saratoga, NY
			2. Annual Assembly reimbursement
				1. Previously in 2018 - Registration-100%, hotel 50%, travel 50%

Previously sent 5 people, now 6 people

* + - * 1. Vote to remove travel; continue to cover registration and hotel

Motion: Talissa; Second: Kristen; None opposed

* + - 1. House of Delegates (6 delegates), Thursday, April 7th from 11:30 – 4pm
				1. Name and emails to be sent by January 28th

Collin Clark; collincl@buffalo.edu - attending

Courtney Jarka; jarkacourtney@gmail.com - attending

Laura Goode; wilkinsonla6022@gmail.com - pending PTO approval

Aubrey Defayette; aagawron3@gmail.com - attending

Jackie Healy; healyj61@gmail.com - attending

Kristen Fodero; kfodero@gmail.com - attending

* + - 1. Resolutions due February 4th
				1. Please get edits back by Jan 18th to Aubrey

Background info explains thought process

Only thing that is voted on is the “Resolved that” section

* + - * 1. Penicillin skin testing executed by pharmacists

One already on the books from 2019

“The New York State Council of Health-system Pharmacists supports development of a penicillin skin testing program that includes pharmacist administration, with oversight by the Board of Pharmacy with a goal of updating the definition of the practice of pharmacy.”

* + - * 1. Support for social media platforms removing individuals/content that provide blatantly wrong healthcare information
			1. Research poster abstracts due February 1st
			2. REF Award Nominations due February 3rd
			3. Additional awards with more info to come
				1. Student essay award
				2. Corporate award for vendors
			4. Black-out dates for CE accreditation / events
				1. No paperwork 6 weeks before/after: 2/24 – 5/19
				2. No events 2 weeks before/after: 3/24 – 4/21
	1. WNYSHP updates:
		1. C&B – awaiting feedback from NYSCHP C&B committee on our revised copies
			1. Submitted to Tom on September 24th; followed up again on January 9th
		2. WNYSHP Laptop
			1. Option 1 (~$899.99): <https://www.bestbuy.com/site/hp-envy-2-in-1-15-6-touch-screen-laptop-intel-core-i5-8gb-memory-256gb-ssd-natural-silver/6479176.p?skuId=6479176>
				1. No longer on sale so pretty pricey
			2. Option 2 ($579.99): <https://www.bestbuy.com/site/dell-inspiron-15-6-fhd-touch-screen-laptop-intel-core-i5-8gb-memory-256gb-solid-state-drive-black/6447114.p?skuId=6447114>
				1. Dell w/ Intel Core
			3. Option 3 ($619.99): <https://www.bestbuy.com/site/hp-15-6-laptop-intel-core-i5-8gb-memory-256gb-ssd-natural-silver/6479500.p?skuId=6479500>
				1. On sale for $549.99, looks similar to current laptop
			4. Considerations:
				1. At least 8 GB recommended by tech person for what we need to do
				2. Trade in old laptop for money?
				3. Microsoft office package: $149 for one computer

Might be able to get it free through UB

* + - * 1. Anti-virus protection?

$75 or $125 a year

might also be able to get it through UB

* + - * 1. Motion to purchase option 3 laptop

Motion: Kelsey; Second: Megan Z; None opposed

* + 1. Call for BOD Nominations (Kristen) and Award Nominations (Jackie)
			1. Director of Communications, Delegates, President Elect, and Secretary
				1. Email goes out in February
		2. 2021 – 2022 Updates and Plans
			1. Community Outreach
				1. Toys for Tots Happy Hour in December was a success
				2. Friends of Night People on February 22nd @ 4:45pm

~ 8 people needed to volunteer

Collecting canned goods and winter gloves to donate. Will advertise and collect at the February 15th CE. Will also reach out to site champions.

Interested: Kelsey, Jacky, Laura, and Talissa

* + - 1. Directors Forum
				1. Virtual or in person?
				2. D’Youville Spring break: March 7 – 11th; UB Spring break: March 21 – 25th
				3. Andy and Chris helped plan the Directors Forum last year

Agenda sent out before, people allowed to submit ideas

Idea to incorporate administrative pearls

* + - 1. Resident Mixer
				1. Beginning of July
1. Immediate Past President Report (Fodero):
	1. Email for nominations to come soon
	2. Wellness events
		1. Curling: pricing is higher than expected
		2. Yoga event with Lindsey’s MIL: possibly virtually in beginning of February
		3. Cooking class: Late spring
2. President Elect Report (Healy):
	1. Email for awards to come soon
		1. Do we have committee already? – no
			1. Supposed to be 4 people total – Kristen, Aubrey, Jaclyn and president elect
				1. Or if someone wants to volunteer
3. Secretary’s Report (Zach):
	1. Nothing to report
4. Treasurer’s Report (Feuz):

|  |  |
| --- | --- |
| **November 1st, 2021** | **$30,353.82** |
| **Deposits/other credits** |  |
| Square (Paint the Town) | $120.47 |
| Melinta Therapeutics Sponsor (11/4/21) – October CE | $1000 |
| ExHibitus, Inc Sponsor (11/9/21) – October CE | $1000 |
| Interest | $0.26 |
| **Total November Credits** | **$2,120.73** |
|  |  |
| **Withdrawals/Debits** |  |
| Wegmans Food – Paint the Town | -$45.68 |
| Wegmans – Paper products | -$17.04 |
| Check 1324 Roxanne Winston – NYSHCP Co-Sponsor Honorarium | -$125.00 |
| Paint the Town Final Payment | -$225.00 |
| CE Honorarium (outstanding) – Diana Violanti (From 9/24 CE) – Check 1322 | - $150 |
| CE Honorarium – Matthew McPheeters (October CE) | -$300 |
| Walgreens - $25 Gift Card | -$25 |
| Rizotto Italian Eatery (March CE Deposit) | -$100 |
| **Total November Debits** | **-$987.72** |
| **November 30th Balance** | **$31,486.83** |
|  |  |
| December 1st, 2021 |  |
| **Deposits/other credits** |  |
| Mangia Tax Exemption Refund | $209.22 |
| Interest | $0.27 |
| **Total December Credits** | **$209.49** |
|  |  |
| **Withdrawals/Debits** |  |
| GrubHub Gift Card – Emma/welcome baby | -$50 |
| **Total December Debits** | **-$50** |
| **December 31st 2021** | **$31,646.32** |

Other

1. February CE – virtual or remaining in person
2. No Pending Checks
3. Director of Pharmacy Practice Report (Gregorie):
	1. Spring and end of year planned
	2. February 15th at Chef’s – PGY2 residents from Buff Gen
		1. Planned for in person, $100 deposit, minimum of 30 people needed (8 signed up so far)
		2. Cut off is 1 week before – 2/8
			1. Revisit on Jan 28th with attendance number
	3. March 22nd at Risottos
	4. Annual Assembly Conference in April
	5. Pharmacy Times in May – free – time and date TBD
	6. June – John Armastend from Florida for awards banquet
		1. Last week of June ???
	7. Acadia pushed to spring from last winter
		1. Parkinson’s related psychosis – we get paid $500-$750 for attending
		2. Dates: week of March 28th at 7pm? (Tues – Thurs) – 1 hour
4. Webinar Update (Jarka):
	1. NYSCHP has CE at the same time and date for February 8th CE
		1. Can we use another platform or can we adjust the date
		2. Presenters – Natalie from Mercy and Andrea for NFMH
			1. Possibly switching time to 2pm or 10am
			2. Otherwise pushing it to next day February 9th
	2. No moderators for March April or May webinars
5. Director of Public Policy Report (Milazzo): nothing to report
6. Director of Communication Reports (Marchese):
	1. Last newsletter was September
	2. Next one will be sent out Jan 31st
		1. Submission date is Jan 28th
	3. Planning for delegates to be the member highlight since they will be representing us at AA
	4. Shout out to Jordan Scott for all his help on social media!
7. NYSCHP Board Liaisons Report (Prescott/Seyse):
	1. BOD Call on Friday (1/14/22)
	2. Resolutions committee: March 31st from 3-5pm need representative
8. UB Liaison Report (Cieri-Hutcherson): Chelsey Case
	1. Yearly UB SPPS crewneck fundraiser.
		1. Typically offer two colors although we have not decided what two we will go with this year- last year we did blue and black.
	2. Residency Roundtables
		1. Most likely be virtual this year and Lauren Powers, D'Youville's SSHP president, has reached out to me to collaborate.
		2. Last year we hosted two: one specifically for ambulatory care and another for inpatient pharmacy practice. At these "round tables" we invite current residents to come and speak about their experiences. This is a laid back Q+A type environment for current students to learn more about what life as a resident is like.
	3. Our Practice Clinical Skills competition
		1. Geared towards P1 and P2 students as a way for them to experience what the SSHP/ASHP Clinical Skills Competition is like before they actually compete in the fall. This gives them some practice before competing as a more experienced P3 or P4.
	4. Trivia Night
		1. We like to collaborate with D'Youville's SSHP chapter each year
		2. Typically, select a number of topics and reach out to professors for questions. We also don't know the logistics of how this will run this year. As you can imagine, trivia is always a lot more fun in person, however not sure how COVID restrictions will affect our plans. Last year we did it on ZOOM and it went as well as it could have, but I think we will see if we can pull it off in person to make it more successful.
9. D’Youville Liaison Report (Studlack): Lauren Powers
	1. Trivia night
	2. Working with APha and SPSSNY for BP screening
	3. Elections upcoming
10. Membership (Studlack): Presented by Collin Clark
	1. NYSCHP Chapter Outreach Committee Questionnaire and Visit
		1. Met on November 16th
		2. Questionnaire below for reference
	2. Plans for 2021-2022
		1. Survey targeting past members/non-members and technicians planned for Winter
		2. Spring membership event
	3. Please send your communications and update the membership tracking form.
		1. Membership tracking form: [Link](https://docs.google.com/spreadsheets/d/1qdq9sW8Rkn4HCaGPGB-A3FpCHVbve8y4cmQVvRPV8jw/edit#gid=1654150686)

|  |  |  |
| --- | --- | --- |
|   | **Active Membership Categories** | **Associate Membership Categories** |
| **1st of Month** | **Phar** | **Joint** | **Pledge**  | **Res**  | **Retired**  | **Associate**  | **Faculty**  | **Stud** | **Tech**  | **Total** | **Total (Active)** | **Total (Associate)** |
| **April** | **68** | **0** | **3** | **24** | **3** | **3** | **4** | **138** | **0** | **243** | **98** | **145** |
| **May** | **65** | **0** | **4** | **23** | **3** | **3** | **4** | **139** | **0** | **241** | **95** | **146** |
| **June** | **64** | **0** | **4** | **24** | **3** | **3** | **4** | **138** | **0** | **240** | **95** | **145** |
| **July** | **70** | **0** | **4** | **24** | **3** | **3** | **4** | **138** | **0** | **246** | **101** | **145** |
| **August** | **69** | **0** | **4** | **34** | **3** | **4** | **4** | **137** | **0** | **255** | **110** | **145** |
| **September** | **69** | **0** | **5** | **36** | **3** | **4** | **4** | **132** | **0** | **253** | **113** | **140** |
| **October** | **68** | **0** | **4** | **34** | **3** | **4** | **3** | **114** | **0** | **230** | **109** | **121** |
| **November** | **69** | **0** | **6** | **38** | **2** | **4** | **3** | **116** | **0** | **238** | **115** | **123** |
| **December** | **76** | **0** | **6** | **44** | **3** | **4** | **4** | **163** | **0** | **300** | **129** | **171** |
| **January** | **67** | **0** | **7** | **37** | **2** | **4** | **3** | **118** | **0** | **238** | **113** | **125** |

**Expiring Members: Quarter**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EXP** | **First** | **Last** | **Email** | **Grad Yr** | **Type** |
| 9/3/2021 | DIL | BHUJEL | bhujed01@dyc.edu | 2023 | Student |
| 9/5/2021 | Baylie | Slowik | bayliesl@buffalo.edu |  | P 1 - 4 |
| 9/6/2021 | Mayuriben | patel | mayuribe@buffalo.edu |  | P 1 - 4 |
| 9/9/2021 | Erin | Slazak | emsabia@buffalo.edu | 2004 | Pharmacist |
| 9/9/2021 | Theresa | Tufuor | tatufuor@buffalo.edu | 2020 | P 1 - 4 |
| 9/9/2021 | Nicholas | Cashman | ncashman@buffalo.edu | 2021 | P 1 - 4 |
| 9/9/2021 | Gabrielle | Graca | gngraca@buffalo.edu | 2023 | Student |
| 9/9/2021 | Samantha | Minotti | saminott@buffalo.edu | 2024 | Student |
| 9/13/2021 | Yousef | Kassem | yousefakassem@gmail.com | 2019 | P 1 - 4 |
| 9/13/2021 | Nadia | Shairi | shairn17@dyc.edu | 2021 | P 1 - 4 |
| 9/13/2021 | Emily | Machlowski | machle31@dyc.edu |  | P 1 - 4 |
| 9/13/2021 | Magan | Magee | mageem19@dyc.edu | 2021 | P 1 - 4 |
| 9/14/2021 | Elvis | Veljacic | elvisvel@buffalo.edu | 2021 | P 1 - 4 |
| 9/14/2021 | Carolyn | O'Donnell | babbi027@d.umn.edu |  | Resident |
| 9/14/2021 | Berthliz | Durand | berthliz@buffalo.edu | 2024 | Student |
| 9/16/2021 | Autumn | Punter | autumnpu@buffalo.edu | 2021 | P 1 - 4 |
| 9/17/2021 | Kristina | Grisanti | grisak21@dyc.edu | 2019 | P 1 - 4 |
| 9/18/2021 | Dhvani | Shah | dhvanish@buffalo.edu | 2021 | P 1 - 4 |
| 9/18/2021 | Jared | Gilbert | Jaredgil@buffalo.edu | 2021 | P 1 - 4 |
| 9/18/2021 | Christine | Zemanek | cbzemane@buffalo.edu | 2021 | P 1 - 4 |
| 9/19/2021 | Xinyue | Zheng | xzheng9@buffalo.edu | 2021 | P 1 - 4 |
| 9/19/2021 | Chi Chuen | Leung | chichuen@buffalo.edu |  | P 1 - 4 |
| 9/19/2021 | Jing | Xu | jxu38@buffalo.edu | 2021 | P 1 - 4 |
| 9/19/2021 | Rachael | Luconte | rachaell@buffalo.edu | 2020 | P 1 - 4 |
| 9/19/2021 | Sara | Salah | sarasala@buffalo.edu | 2023 | Student |
| 9/21/2021 | Mary | Hejna | maryhejna@gmail.com | 2020 | Resident |
| 9/22/2021 | Quoc | Pham | quocvana@buffalo.edu | 2021 | P 1 - 4 |
| 9/23/2021 | Barry | Martin | BMartin@KaleidaHealth.Org |  | Pharmacist |
| 9/24/2021 | Elizabeth | Patt | empatt@buffalo.edu | 2021 | P 1 - 4 |
| 9/25/2021 | Briana | Szpilka | brianasz@buffalo.edu | 2021 | P 1 - 4 |
| 9/28/2021 | Alyssa | Kostecky | akosteck@buffalo.edu | 2021 | P 1 - 4 |
| 9/29/2021 | Frances | Murray | francesm@buffalo.edu | 2021 | P 1 - 4 |
| 9/29/2021 | Kathryn | Gentz | kmgentz@buffalo.edu | 2021 | P 1 - 4 |
| 9/29/2021 | Kira | Voyer | kiravoye@buffalo.edu | 2021 | P 1 - 4 |
| 9/29/2021 | Dominick | Carden | djvaris@buffalo.edu | 2019 | Student |
| 9/29/2021 | ZAGABE | NSHOMBO | zagabens@buffalo.edu |  | Student |
| 9/29/2021 | Ryan | Andrew | ra00253@sjfc.edu | 2020 | Resident |
| 9/30/2021 | Laurie | Plewinski | lauriepl@buffalo.edu | 2021 | P 1 - 4 |
| 9/30/2021 | Amanda | Rivera | arivera7@buffalo.edu | 2018 | P 1 - 4 |
| 9/30/2021 | Jack | Chen | jchen222@buffalo.edu |  | Student |
| 9/30/2021 | Marisa | Masi | mmasi@buffalo.edu | 2023 | Student |
| 10/1/2021 | Maria | Lucci | mlucci11@hotmail.com | 1989 | Pharmacist |
| 10/1/2021 | Denis | Vanini | denisvan@buffalo.edu | 2021 | P 1 - 4 |
| 10/1/2021 | Jennifer | Stanton | jestanto@buffalo.edu | 2021 | P 1 - 4 |
| 10/1/2021 | Ryan | Tober | ryantobe@buffalo.edu | 2021 | P 1 - 4 |
| 10/1/2021 | Raymond | Cha | rcha@buffalo.edu | 1999 | Faculty Member |
| 10/2/2021 | Hiba | Al-Naji | alnah06@dyc.edu | 2021 | P 1 - 4 |
| 10/4/2021 | Jessica | Weaver | jsweaver@buffalo.edu | 2024 | Student |
| 10/4/2021 | Francesco | LoPizzo | FLOPIZZO@BUFFALO.EDU | 2023 | Student |
| 10/7/2021 | Jennifer | Rafferty | jenrafferty16@gmail.com | 2016 | Resident |
| 10/9/2021 | Aubrey | Defayette | aagawron3@gmail.com |  | Pharmacist |
| 10/17/2021 | Rachel | Singer | rsinger@buffalo.edu | 2021 | Student |
| 10/18/2021 | Kenneth | Nantka | knantka@roadrunner.com |  | Retired |
| 10/22/2021 | Izumi | Hamada | izumiham@buffalo.edu | 2021 | P 1 - 4 |
| 10/26/2021 | Joseph | Santini | jasantin@buffalo.edu | 2020 | P 1 - 4 |
| 10/30/2021 | Melissa | Zalenski | msrozek@buffalo.edu | 2014 | Pharmacist |
| 11/12/2021 | Emma | Studlack | gormane@dyc.edu |  | Pharmacist |
| 11/14/2021 | Terry | Dunn | terrydunn.2009@gmail.com | 1983 1989 | Pharmacist |
| 11/24/2021 | Farin | Rahman | rifatrah@buffalo.edu | 2021 | Student |
| 11/30/2021 | Megan | Nadler | MNadler@KaleidaHealth.org | 2011 | Pharmacist |
| 12/2/2021 | Marissa | Guszkowski | mrguszko@buffalo.edu | 2020 | Resident |
| 12/27/2021 | Alina | Varabyeva | Alina.Varabyeva@RoswellPark.org | 2019 | Resident |
| 12/29/2021 | Joel | Costanzo | j.costanzo92@gmail.com | 2016 | Pharmacist |
| 1/5/2022 | Ilana | Cypes | ilanacyp@buffalo.edu | 2019 | Resident |
| 1/5/2022 | Caroline | Rusch | cerusch@buffalo.edu | 2021 | Student |
| 1/5/2022 | Christina | Billias | csophiabillias@gmail.com |  | Resident |
| 1/5/2022 | Alyssa | Loecher | alyssa.loecher@roswellpark.org |  | Resident |
| 1/6/2022 | Collin | Clark | collincl@buffalo.edu | 2017 | Pharmacist |
| 1/10/2022 | David | Pysz | ebp-dmp@roadrunner.com | 1976 | Pharmacist |
| 1/12/2022 | Brendan | Sorrento | brendan.sorrento@nfmmc.org | 2017 | Pharmacist |
| 1/15/2022 | Kristen | Fodero | kefodero@buffalo.edu | 2014 | Pharmacist |
| 1/20/2022 | Kristy | DeLuca | kdeluca@seagen.com |  | Associate |
| 1/30/2022 | Kristin | Krajewski | kristin.krajewski@gmail.com | 2005 | Pharmacist |
| 2/1/2022 | Julie | McCall | julie.m.smithson@gmail.com | 2015 | Resident |
| 2/7/2022 | Nicole | Albanese | npaolini@buffalo.edu | 2001 | Faculty Member |
| 2/12/2022 | Frank | Heinrich | wheatfieldguy@hotmail.com |  | Pharmacist |
| 2/18/2022 | Michael | Rudzinski | michaelr@buffalo.edu | 2015 | Pharmacist |
| 2/19/2022 | Laura | Volz | volzlm@chsbuffalo.org | 2000 | Pharmacist |
| 2/19/2022 | Timothy | Vink | tvink@chsbuffalo.org | 2009 | Pharmacist |
| 2/20/2022 | Jill | Pogodzinski | jillpogo@hotmail.com | 1999 | Pharmacist |
| 2/24/2022 | Sarah | Durham | sdurham125@yahoo.com | 2006 | Pharmacist |

NYSCHP Membership Committee Outreach 2021

Questions for Chapter President, President-Elect, Membership Representatives

1. How does your chapter maintain its data to ensure continuity between terms?
2. How is the chapter documenting expiring and expired member interventions?
3. Which chapter official/position initiates contact with expiring/expired members?
4. When did you conduct your last membership needs survey?
5. What did you learn during your last membership needs survey?
6. How is information about chapter happenings/events communicated to members?
7. What information would be helpful at the chapter level for the join/renewal process?
8. What adaptations should the chapter make to stay active and relevant for members?
9. What is the most novel or effective service to members your chapter offers?
10. What are the top two social events offered by this chapter?
11. What charity campaigns are promoted by this chapter?
12. How many positions ran unopposed during the last election cycle?
13. How many committees does this chapter have and number of persons active on each?
14. Considering all institutions within your chapter’s borders, approximately what percentage of institutions have a NYSCHP member on staff or a point-person assigned?
15. How many pharmacists/technicians/pharmacy personnel (both members and non-members) are employed at all institutions within your chapter’s borders?
16. Considering the previous question, approximately what percentage of those persons are members of your chapter?
17. Realistically, what is this chapter’s pharmacist membership goal for the next year?
18. Realistically, what is this chapter’s technician membership goal for the next year?
19. Questions for the Council Membership Committee?
20. Open Forum:
	1. Send Nicole $50 gift card for baby
		1. Aubrey and Talissa vote to approve

Adjourned at: 6:53

| Date | Time | Location |
| --- | --- | --- |
| 8/10/2021 | 5:30pm | D’Youville & Virtual |
| 9/14/2021 | 5:30pm | UB & Virtual |
| 10/12/2021 | 5:30pm | D’Youville & Virtual |
| 11/9/2021 | 5:30pm | Virtual |
| 1/11/2022 | 5:30pm | Virtual |
| 2/8/2022 | 5:00pm | Virtual  |
| 3/8/2022 | 5:30pm | D’Youville & Virtual |
| 5/10/2022 | 5:30pm | UB & Virtual |