Western New York Society of Health-System Pharmacists

Board of Directors Meeting Minutes

Tuesday, October 12th, 2021

D’Youville College & Zoom

In attendance: Kristen Fodero, Courtney Jarka, Stephanie Seyse, Emma Studlack, Jordan Scott, Lauren Grassel, Samantha Poblete, Marina Reed

Virtual: Megan Zach, Nicole Cieri-Hutcherson, Aubrey Defayette, Jackie Healy, Jin Hong, Kelsey Gregiore, Talissa Marchese, Sarah LaPaglia, Collin Clark, Kristen Cirbus, Lindsey Feuz, Mike Milazzo

*Not present:* Bill Prescott, Tim Hutcherson, Laura Wilkinson, Michelle Falcone

1. Call to Order & Approval of Previous Meeting Minutes
	* 1. Motion – Aubrey
		2. Second – Kristen
2. President’s Report (Defayette):
3. NYSCHP updates:
4. Zoom/CE accreditation
	1. Blackout dates: 4 weeks before and 4 weeks after annual assembly
	2. Jackie and Nicole clarifying:
		1. Six weeks before and after AA they do not want paperwork for CE sessions
		2. We can hold sessions within 2 weeks before and after
5. If we are reaching out to other states or at the national level, we should be representing the state
	1. ASHP thought they were working with council, but was really the NYC chapter
6. Open discussion between chapters
	1. How events are being held, hybrid model
	2. Discussed shared calendar
7. NYSCHP Webinar:
	1. Monday, November 8th from 12 – 1pm
	2. Medical Marijuana: Exploring New Clinical Options in New York State; Jessica Robinson-Papp, MD
8. Virtual House of Delegates
	1. Thursday, December 2nd from 6 – 8pm
	2. Verify who should be in attendance and that they received the invite – Courtney, Jackie, Lindsey, President and President Elect
9. Annual Assembly
	1. April 7th – 10th @ the Hilton Saratoga in Saratoga, NY
	2. Start brainstorming ideas for resolutions
10. WNYSHP updates:
11. C&B – awaiting feedback from NYSCHP C&B committee on our revised copies
	1. Submitted to Tom on September 24th
12. NYC Health Equity: LGBTQIA + Panel Collaboration
	1. Western members in attendance: 5
		1. Looked through list to see if I could find names I recognized. Need to compare attendance list with membership list to get final numbers for attendance.
	2. Lindsey sent $125 check / honorarium
13. In-person / virtual / hybrid events discussion
	1. Thanks to everyone for making our first fully in-person dinner CE since COVID a success!
	2. CE committee meeting in October to discuss details
14. Plans for 2021-2022
	1. Fall Membership Event
		1. Paint the Town, 74 Allen St, Buffalo NY 14222 - Thursday, November 4th from 6-8
		2. Minimum of 10 people; cost per person is $25 – sign up via square
		3. Need to sign up at least 1 week before
		4. Deposit = $65 (paid) and includes two tickets
			1. Will raffle off the two free tickets as a door prize at the October CE
		5. We can bring in our own food and drink
			1. Membership funds to supply food and non-alcoholic drinks? How much do we have dedicated to membership funds?
			2. Vote on using membership funds to provide food and non-alcoholic drinks
				1. Approved
	2. Pharmacy Week (October 17-23, 2021)
		1. Paula’s Donuts to be picked up and distributed by site champions on Tuesday, October 19th (some people picking up on Monday, October 18th)
		2. Happy Hour at Resurgence Brewery on Chicago St on Thursday, October 21st from 5:30pm – 7:30pm
		3. Membership drive for pharmacists (5 CE dinners) and technicians (registration reimbursement)
			1. \*Site representatives send out to them to push this
			2. Talk to technicians likely to get reimbursed
			3. Take photos if people come to take donuts
	3. Community Outreach
		1. Toys for Tots +/- Happy Hour in December
		2. Friends of the Night in January
15. Immediate Past President Report (Fodero):
	1. September wellness event
		1. Went well, hopefully will have additional attendees in the future
	2. Looking forward to winter event – zoom vs in person?
		1. Ideas? Yoga, cooking class, sledding, canal side skating
16. President Elect Report (Healy):
	1. Nothing else to report
17. Secretary’s Report (Zach):
	1. Google calendar for all upcoming events to look at them all at once
	2. Sending out one email for events in the next few weeks instead of multiple separate emails
18. Treasurer’s Report (Feuz):

|  |  |
| --- | --- |
| **September 1st, 2021** | **$31,797.21** |
| **Deposit/other credits** |   |
| Interest (9/30/21) | $0.26 |
| Square | $1,202 |
| **Withdrawals/Debits** |  |
| Paula’s Donuts (West Seneca, Larkin, Clarence, Tonawanda) | - $417.45 |
| CE Honorarium – Nora Balon | - $150 |
| **September 30th 2021** | **$32,432.02** (2020 Balance: $33,276.56) |
|  |  |
| **October 1st, 2021** | **$32,432.02**  |
| **Deposit/other credits** |  |
| Octapharma USA Sponsor | $1,000 |
| Alexion Pharmaceuticals Sponsor | $1,000 |
| Square (October CE) | $163.55 |
| **Withdrawals/Debits** |  |
| Paint the Town Event Deposit | -$65 |
| Check 1320 Tewksburg Lodge Final Payment for September CE | -$1,817.45 |
| Target Gift Card Winner @ CE (Sent Electronic on 10/6/21) | - $25 |
| Grub-Hub Gift Card Aubrey/Baby | -$50 |
|  |  |
| **Current Balance 10/11/2021** | **$32,638.12** |

**Other**

1. Taxes are submitted. Pending payment of $525 (Check #1323)
2. WNYSHP budget completed. Review.
3. Reaching out to NYSCHP regarding current process of financial/treasurer policy…
4. September CE
	1. Square: $1,250 - $48,00 square fee = + **$1,202**
	2. Drug Sponsorship: **+ $2,000**
	3. Tewksburg Total CE Cost ($1, 817.45 + $200 deposit) = - **$2,017.45**
	4. CE Honorariums - **$300**
	5. Target Gift Card Raffle **- $25**
	6. PROFIT: $3,202 - $2,342.45 = **$859.55**
5. Pending Check for Honorarium Co-Sponsored $125 (Check #1324)
6. Budget
7. Past years was $500 for Membership
8. Social events – past budget?
9. Keeping money in the webinar line
	1. For when we collaborate with other chapters
	2. Hybrid programs?
		1. She will update the budget
10. Director of Pharmacy Practice Report (Gregorie):
	1. September at Terkbery – 42 paid people
	2. October 27th at Mangia – stroke
		1. Another email push to come soon
	3. November 11th FREE with Creekside banquet – Pharmacy Times
	4. February and March will be after that – working on that
	5. Arcadia on backburner $750 to watch their virtual events
		1. Needs to be before the end of the year
		2. Need minimum of 10
		3. Student – would work as a professional meeting or live CE. \*Try to avoid Midyear dates\*
			1. 12/14 new practitioner for council
11. Webinar Update (Jarka):
	1. Dates: will need to move April and May dates due to block out dates for Annual Assembly
	2. Add one liner to contact us if they would like slides
	3. Square site – who will add all of the webinar sign ups on the site?
		1. Square link needs to be in the email to send out to the members
12. Director of Public Policy Report (Milazzo):
	1. Within next month – update on CDTM
	2. Meet with legislation sometime in November
13. Director of Communication Reports (Marchese):
	1. Sept newsletter went out
	2. Any pictures please send!
		1. From hike or any other events
	3. PAWNY has a podcast
		1. Could we do a joint podcast?
		2. Patient advocacy, pharmacists opportunities
		3. Ideas? Timeline? – mid November? Lobby week?
		4. Where can it be accessed?
			1. PAWNY cast – favorite streaming platform
14. NYSCHP Board Liaisons Report (Prescott/Seyse):
	1. Director of pharmacies to get them to meet with vendors
	2. AA still planning for in person
		1. House of Delegates on Thursday
		2. Sunday programming still up in the air – yes or no?
		3. Some technician formatting is planned
15. UB Liaison Report (Cieri-Hutcherson):
	1. Working on mentorship program
		1. Contacting residents to mentor P1 and P2
	2. SSHP faculty P1 applications for liaisons
	3. Clinical skills competition
		1. 10/21 – will check with Lauren for advertising
16. D’Youville Liaison Report (Studlack): Sarah (Treasurer)
	1. Raised money for Light the Night – were asked to volunteer
	2. Recently had flu clinic
	3. Pharmacy trivia w/ Rho Chai
	4. APHP Pharmacy Month Celebration – highlighting areas in the profession
17. Membership (Studlack):
	1. Plans for 2021-2022
		1. Fall Membership Event – Paint the Town; 11/4 from 6-8pm
			1. We can bring in our own food and drink – membership funds to supply food and non-alcoholic drinks?
		2. Survey targeting past members/non-members and technicians planned for Winter
			1. Spring membership event
	2. Please send your communications and update the membership tracking form.
	3. Membership tracking form: LINK

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| --- | --- | --- |
|   | **Active Membership Categories** | **Associate Membership Categories** |
| **1st of Month** | **Phar** | **Joint** | **Pledge**  | **Res**  | **Retired**  | **Associate**  | **Faculty**  | **Stud** | **Tech**  | **Total** | **Total (Active)** | **Total (Associate)** |
| **April** | **68** | **0** | **3** | **24** | **3** | **3** | **4** | **138** | **0** | **243** | **98** | **145** |
| **May** | **65** | **0** | **4** | **23** | **3** | **3** | **4** | **139** | **0** | **241** | **95** | **146** |
| **June** | **64** | **0** | **4** | **24** | **3** | **3** | **4** | **138** | **0** | **240** | **95** | **145** |
| **July** | **70** | **0** | **4** | **24** | **3** | **3** | **4** | **138** | **0** | **246** | **101** | **145** |
| **August** | **69** | **0** | **4** | **34** | **3** | **4** | **4** | **137** | **0** | **255** | **110** | **145** |
| **September** | **69** | **0** | **5** | **36** | **3** | **4** | **4** | **132** | **0** | **253** | **113** | **140** |
| **October** | **68** | **0** | **4** | **34** | **3** | **4** | **3** | **114** | **0** | **230** | **109** | **121** |

**New Members: September**

|  |  |  |
| --- | --- | --- |
| **First Name** | **Last Name** | **Email** |
| Katherine | Coli | kgcoli@buffalo.edu |
| Zakiya | Rhodie | zakiyarh@buffalo.edu |
| Jianfa | Chen | jianfach@buffalo.edu |
| Edward | Pudim | epudim@buffalo.edu |
| Marissa | Saber | msaber@buffalo.edu |
| Nicole | Siwarski | nesiwars@buffalo.edu |
| Benjamin | Colin | becolin@buffalo.edu |
| Chelsey | Case | cmcase2@buffalo.edu |
| Abbey | Tallman | abbeytal@buffalo.edu |
| Elsa | DeBoy | elsadebo@buffalo.edu |
| Julena | Maurer | julenama@buffalo.edu |
| Davia | Iorio | daviaior@buffalo.edu |
| Evelyn | Wang | eywang@buffalo.edu |
| Elisabeth | Milk | ermilk@buffalo.edu |
| Keesha | Predestin | keeshapr@buffalo.edu |
| Filippo | Gentile | fgentile@buffalo.edu |
| Kristine | Nguyen | ktn2@buffalo.edu |
| Amenda | Ni | amendani@buffalo.edu |
| Vitor | Mourao | vitormou@buffalo.edu |
| Myles | Blas | mblas1997@gmail.com |
| Kimberly | Nguyen | knn@buffalo.edu |
| Zach | Walker | zachwalk@buffalo.edu |
| Stephanie | Flint | shflint@buffalo.edu |
| Farzaneh | Hadji Esmaeili | farzaneh@buffalo.edu |
| Alice | Voell-White | alicevoe@buffalo.edu |
| Jingxiu | Jin | jingxiuj@buffalo.edu |
| Josh | VanAmburg | jvanamburg@chsbuffalo.org |
| Kaitlin | Halligan | kaitlinhalligan@gmail.com |

**Renewed Members: September**

|  |  |  |
| --- | --- | --- |
| **First Name** | **Last Name** | **Email** |
| Allison | Murchison | allison.murchison@roadrunner.com |
| Brandon | Tu | btu@buffalo.edu |
| Courtney | Jarka | jarkacourtney@gmail.com |
| Sadie | Kirkham | sadiekir@buffalo.edu |
| Melissa | Guarino | melissaward88@hotmail.com |
| Andrew | DiLuca | adiluca@kaleidahealth.org |
| Michelle | Falcone | falcone6@buffalo.edu |
| Kelly | Schrutt | ksmith4@buffalo.edu |
| Victoria | McVay | vmcvay@roadrunner.com |
| Kevin | Mills | kmills@kaleidahealth.org |
| Brianna | Turello | brit413@gmail.com |
| Lindsey | Landi | lvh0304@yahoo.com |
| Timothy | Hutcherson | druginfoserv@gmail.com |
| Gabrielle | Hansen | gmhansen@buffalo.edu |

**Expiring Members: through November 2021**

**Active members:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Expiration date** | **First name** | **Last name** | **Email**  |
| 4/19/2021 | Sarah | Reidy | sreidy@kaleidahealth.org |
| 6/25/2021 | Patrick | McGrath | pmcgrath@kaleidahealth.org |
| 6/30/2021 | Darren | Ferer | dferer@kaleidahealth.org |
| 7/1/2021 | Nicole | Webb | webbn29@gmail.com |
| 7/7/2021 | Hannah | Larson | hjlarson@kaleidahealth.org |
| 8/3/2021 | Chelsea | Weselak | weselc04@dyc.edu |
| 8/24/2021 | Lexus | Frazier | lmfrazie@buffalo.edu |
| 8/26/2021 | Cassidy | Luke | CLuke@kaleidaheath.org |
| 9/6/2021 | Amanda | Foster | afoster1319@gmail.com |
| 9/9/2021 | Erin | Slazak | emsabia@buffalo.edu |
| 9/14/2021 | Carolyn | O'Donnell | babbi027@d.umn.edu |
| 9/18/2021 | Patricia | Hormell-Brinkman | phbman@roadrunner.com |
| 9/21/2021 | Mary | Hejna | maryhejna@gmail.com |
| 9/23/2021 | Barry | Martin | BMartin@KaleidaHealth.Org |
| 9/24/2021 | Rachel | Smith | rsmithrx@hotmail.com |
| 9/29/2021 | Ryan | Andrew | ra00253@sjfc.edu |
| 10/30/2021 | Melissa | Zalenski | msrozek@buffalo.edu |
| 10/18/2021 | Kenneth | Nantka | knantka@roadrunner.com |
| 10/9/2021 | Aubrey | Defayette | aagawron3@gmail.com |
| 10/7/2021 | Jennifer | Rafferty | jenrafferty16@gmail.com |
| 10/1/2021 | Maria | Lucci | mlucci11@hotmail.com |
| 10/1/2021 | Raymond | Cha | rcha@buffalo.edu |
| 11/30/2021 | Megan | Nadler | MNadler@KaleidaHealth.org |
| 11/14/2021 | Terry | Dunn | terrydunn.2009@gmail.com |
| 11/12/2021 | Emma | Studlack | gormane@dyc.edu |
| 11/4/2021 | Molly | Marciniak | mollymarciniak@gmail.com |

**Student members:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Expiration date** | **First name**  | **Last name** | **Email**  |
| 7/26/2021 | Elizabeth | DeBell | elizabeth.debell001@sphp.com |
| 8/22/2021 | Daniel | Wen | dwen2@buffalo.edu |
| 9/3/2021 | DIL | BHUJEL | bhujed01@dyc.edu |
| 9/5/2021 | Baylie | Slowik | bayliesl@buffalo.edu |
| 9/6/2021 | Mayuriben | patel | mayuribe@buffalo.edu |
| 9/9/2021 | Theresa | Tufuor | tatufuor@buffalo.edu |
| 9/9/2021 | Nicholas | Cashman | ncashman@buffalo.edu |
| 9/9/2021 | Gabrielle | Graca | gngraca@buffalo.edu |
| 9/9/2021 | Samantha | Minotti | saminott@buffalo.edu |
| 9/13/2021 | Yousef | Kassem | yousefakassem@gmail.com |
| 9/13/2021 | Nadia | Shairi | shairn17@dyc.edu |
| 9/13/2021 | Emily | Machlowski | machle31@dyc.edu |
| 9/13/2021 | Magan | Magee | mageem19@dyc.edu |
| 9/14/2021 | Elvis | Veljacic | elvisvel@buffalo.edu |
| 9/14/2021 | Berthliz | Durand | berthliz@buffalo.edu |
| 9/16/2021 | Autumn | Punter | autumnpu@buffalo.edu |
| 9/17/2021 | Kristina | Grisanti | grisak21@dyc.edu |
| 9/18/2021 | Dhvani | Shah | dhvanish@buffalo.edu |
| 9/18/2021 | Jared | Gilbert | Jaredgil@buffalo.edu |
| 9/18/2021 | Christine | Zemanek | cbzemane@buffalo.edu |
| 9/19/2021 | Xinyue | Zheng | xzheng9@buffalo.edu |
| 9/19/2021 | Chi Chuen | Leung | chichuen@buffalo.edu |
| 9/19/2021 | Jing | Xu | jxu38@buffalo.edu |
| 9/19/2021 | Rachael | Luconte | rachaell@buffalo.edu |
| 9/19/2021 | Sara | Salah | sarasala@buffalo.edu |
| 9/22/2021 | Quoc | Pham | quocvana@buffalo.edu |
| 9/24/2021 | Elizabeth | Patt | empatt@buffalo.edu |
| 9/24/2021 | Mia | Bersani | miabersa@buffalo.edu |
| 9/25/2021 | Briana | Szpilka | brianasz@buffalo.edu |
| 9/28/2021 | Alyssa | Kostecky | akosteck@buffalo.edu |
| 9/28/2021 | Benjamin | Zak | bazak@buffalo.edu |
| 9/29/2021 | Frances | Murray | francesm@buffalo.edu |
| 9/29/2021 | Kathryn | Gentz | kmgentz@buffalo.edu |
| 9/29/2021 | Kira | Voyer | kiravoye@buffalo.edu |
| 9/29/2021 | Dominick | Carden | djvaris@buffalo.edu |
| 9/29/2021 | ZAGABE | NSHOMBO | zagabens@buffalo.edu |
| 9/30/2021 | Alexis | Watters | amwatter@buffalo.edu |
| 9/30/2021 | Laurie | Plewinski | lauriepl@buffalo.edu |
| 9/30/2021 | Amanda | Rivera | arivera7@buffalo.edu |
| 9/30/2021 | Jack | Chen | jchen222@buffalo.edu |
| 9/30/2021 | Marisa | Masi | mmasi@buffalo.edu |
| 10/26/2021 | Joseph | Santini | jasantin@buffalo.edu |
| 10/22/2021 | Izumi | Hamada | izumiham@buffalo.edu |
| 10/20/2021 | Skyler | Sweeney | skylersw@buffalo.edu |
| 10/17/2021 | Rachel | Singer | rsinger@buffalo.edu |
| 10/4/2021 | Jessica | Weaver | jsweaver@buffalo.edu |
| 10/4/2021 | Francesco | LoPizzo | FLOPIZZO@BUFFALO.EDU |
| 10/2/2021 | Hiba | Al-Naji | alnah06@dyc.edu |
| 10/1/2021 | Denis | Vanini | denisvan@buffalo.edu |
| 10/1/2021 | Jennifer | Stanton | jestanto@buffalo.edu |
| 10/1/2021 | Ryan | Tober | ryantobe@buffalo.edu |
| 11/24/2021 | Farin | Rahman | rifatrah@buffalo.edu |

1. Open Forum:
	1. None

Adjourned at: 6:41

| Date | Time | Location |
| --- | --- | --- |
| 8/10/2021 | 5:30pm | D’Youville & Virtual |
| 9/14/2021 | 5:30pm | UB & Virtual |
| 10/12/2021 | 53:0pm | D’Youville & Virtual |
| 11/9/2021 | 5:30pm | Virtual |
| 1/11/2022 | 5:30pm | UB & Virtual |
| 2/8/2022 | 5:30pm | Virtual  |
| 3/8/2022 | 5:30pm | D’Youville & Virtual |
| 5/10/2022 | 5:30pm | UB & Virtual |